

## **The Finance Committee**

### ***of the Dodge County Board of Supervisors***

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-3524 Fax (920) 386-3545

To: County Board Supervisors  
From: Dave Frohling, Finance Committee Chairman  
Date: October 13, 2015

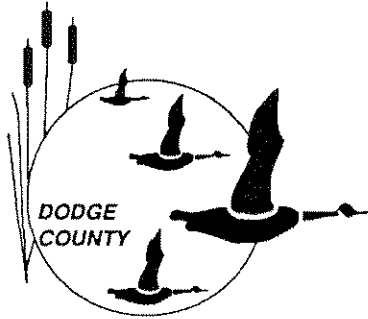
#### **Re: Invitation to Attend Special Finance Committee Meeting - 2016 Budget**

The Dodge County Budget for 2016 will be distributed at the **Thursday**, October 22<sup>nd</sup> County Board meeting, and Chairman Kottke will refer it to the Dodge County Finance Committee for their review and recommendation.

The Finance Committee has scheduled a special meeting for 6:00 p.m. Tuesday, October 27<sup>th</sup> to review the proposed 2016 budget. The meeting will be held in the First Floor Auditorium of the Administration Building. The Committee encourages all supervisors to attend the meeting.

At the October 27<sup>th</sup> meeting, the Finance Committee will hear and consider budget amendment proposals from any county committee or any individual county board member. The Finance Committee will adopt a report to the County Board regarding their own or joint recommendations to adopt the proposed budget or to amend the proposed budget at the November 10<sup>th</sup> Board Session.

To maximize the efficiency of the budget amendment process, the Finance Committee strongly urges county board members and committees intending to amend the proposed budget to submit written proposals. The proposals must provide strategies for funding. The proposals are due to the Finance Department by 12:00 p.m. Thursday, October 22<sup>nd</sup> so they may be included on the Agenda and in the packets being mailed to the Finance Committee.



**ADMINISTRATION DEPARTMENT**

**JAMES MIELKE, COUNTY ADMINISTRATOR**

**127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251**

**County Project and Issue Update  
Volume 11 October 2015**

Baker Tilly Operational Review: Heather Acker representing Baker Tilly Virchow Krause, LLP will present and answer questions regarding the Final Report of the Operational Review conducted of the Dodge County Human Services & Health Department. Please bring your Final Report document to the meeting. A copy of the PowerPoint presentation (separate document) will be placed on your desks. Heather presented the report to employees of the Human Service & Health Department at an all staff meeting which was held Wednesday October 14<sup>th</sup>.

The Final Report document will be posted and available for viewing on the Dodge County web site as of Friday October 23<sup>rd</sup>. County Clerk Karen Gibson has a copy at her office available for public viewing.

Looking ahead to 2016, funds are currently in the Clearview budget for an Operational Review.

2016 County Budget: The Finance Committee held a series of special meetings during the week of September 28<sup>th</sup> to review individual department budgets. The meetings provided an opportunity for department heads to present a summary of their 2016 requests along with proposed significant changes to the Finance Committee. A mini-budget book was created and distributed to Finance Committee members. Overall, positive feedback was received from committee members and department heads.

**The Finance Committee is holding a Special Budget review meeting at 6:00 p.m. Tuesday October 27<sup>th</sup>. The meeting will be held in the Administration Building Auditorium. All County Board Supervisors and the public are encouraged to attend.**

Mid-Wisconsin Federated Library System (MWFLS): I attended the first meeting of the MWFLS Merger Study Committee on September 22<sup>nd</sup>. A second merger committee meeting was held October 6<sup>th</sup>. The merger process is being facilitated by Mr. Bruce Smith of WiLS.

At the meeting a timeline was introduced which will enable the Final Merger Study Report to be completed by November 23<sup>rd</sup>. A draft report may be presented at an all member meeting which is tentatively scheduled for November 19<sup>th</sup>.

Once a recommendation is made, it may take between 1-3 months for the identified library system merger partner to reach a conclusion whether they wish to merge with MWFLS. There has also been discussion related to a Plan B if there is not a viable merger partner.

All-Terrain Vehicle (ATV) – Utility Vehicle (UTV) Access to County Highway System: The Highway Committee continues to discuss the issue whether to allow UTV access to certain segments of the County Highway system. Currently a local UTV user group has approached the county in addition to various Towns to allow road access. The Highway Committee has sought input from the Sheriff Office regarding the issue and would continue working with the Sheriff Department if the committee decides to move ahead with policy development. The Committee is expected to have further discussion related to ATV's – UTV's at their October 16<sup>th</sup> meeting.

## **Notice of Meeting of the Dodge County Board of Supervisors**

There will be a meeting of the Dodge County Board of Supervisors on **Thursday, October 22, 2015**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

### **Call to Order by Russell Kottke, County Board Chairman**

### **Pledge of Allegiance**

### **Roll Call**

### **Approve Minutes from September 15, 2015, County Board Session**

### **Communications on File**

### **Special Orders of Business**

#### Confirm Appointment made by County Administrator

1. Appoint Kris Schefft to fill a vacancy on the Community Options Planning Committee.

Chairman Kottke

Heather Acker – Baker Tilly

Operational Review – Human Services and Health Department

### **Bridge Memorials**

### **Resolutions on File**

- 15-46 Create a Crime Prevention Funding Board – Law Enforcement Committee.
- 15-47 Approve Purchase of New Radio Communications Equipment – Law Enforcement Committee.
- 15-48 Alter Boundaries of Supervisory Districts 19 and 23, Based on an Annexation – Executive Committee.
- 15-49 Create an External Audit Review Oversight Committee – Executive Committee.
- 15-50 Amend Town of Williamstown Zoning Ordinance – Supervisor Muche.
- 15-51 Amend Town of Lowell Zoning Ordinance – Patricia Lauersdorf Property – Supervisor Marsik.
- 15-52 Amend Town of Beaver Dam Zoning Ordinance – Supervisors M. Bobholz and J. Bobholz.  
**Exhibits A and B are on file in the Office of the County Clerk and may be viewed there during normal business hours.**
- 15-53 Amend Town of Beaver Dam Zoning Ordinance – RRP LLC Property – Supervisor J. Bobholz.
- 15-54 Amend Town of Lowell Zoning Ordinance – Neil Stippich Property – Supervisor Marsik.
- 15-55 Create Two New Non-Lapsing Business Units in the Human Services and Health Fund and Appropriate Unbudgeted Revenues and Unbudgeted Expenditures to the Newly Created, Non-Lapsing Business Units – Finance Committee and Human Services and Health Board.

- 15-56 Authorize Finance Director to Change Amounts of Appropriations Stated in the 2015 Budget for the Information Technology Department – Finance Committee.
  - 15-57 General Fund Transfer of \$13,535. Abolish, One Vacant, Unfunded, Full-Time, Benefited Position of Account Technician II, and Create One New, Full-Time, Benefited Position of Senior Accountant in the Finance Department – Finance Committee.
  - 15-58 Dodge County Budget for 2016 – County Administrator Mielke and County Board Chairman Kottke.
- 2016 Dodge County Budget to be distributed at County Board meeting.**

### **Set Next Meeting Date & Time**

### **Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.



**Dodge County Board of Supervisors**  
**September 15, 2015 – 7:00 p.m.**  
**Administration Building - Juneau, Wisconsin**

The September session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m. in the County Board Room on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Uttke who had previously asked to be excused and Supervisor Berres. Supervisor Berres arrived at 7:08 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Mattson and seconded by Supervisor Gohr to approve the minutes of the August 18, 2015, session of the County Board as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

**Communications on File**

Karen J. Gibson, County Clerk, read a letter from Matt Pieper, President of the Dodge County Fire Chiefs Association, supporting and recommending the adoption of the Resolution creating an additional dispatcher in the Communications Center. The Chairman ordered this be placed on file.

**Special Orders of Business**

Chairman Kottke called the First Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Re-appoint Mary Reak to the Housing Authority for a five year term, commencing on September 30, 2015 to September 30, 2020, both inclusive. A motion to approve the re-appointment was made by Supervisor Maly and seconded by Supervisor Grebel. The motion passed by acclamation with no negative votes cast, thereby approving the re-appointment.

Mr. Mielke then re-appointed Karen Coley and Charles Schranz to the Loan Advisory Committee for one year terms commencing on October 19, 2015 to October 19, 2016, both inclusive. A motion to approve the re-appointments was made by Supervisor Mattson and seconded by Supervisor Schraufnagel. The motion passed by acclamation with no negative votes cast, thereby approving the re-appointments.

Mr. Mielke then re-appointed Jeffry Duchac and Judy Patenaude to the Aging and Disability Resource Center Governing Board for three year terms commencing on July 14, 2015 to July 14, 2018, both inclusive. A motion to approve the re-appointments was made by Supervisor Muche and seconded by Supervisor Pollesch. The motion passed by acclamation with no negative votes cast, thereby approving the re-appointments.

Chairman Kottke called upon Rebecca Glewen and members of the Dodge County City Leaders Consortium (DCCLC). Ms. Glewen presented demographics regarding the workforce in the State of Wisconsin and the importance of considering Dodge County Sales Tax Revenue Sharing Program to keep Dodge County viable for future generations. Steve Neitzel, City of Horicon Mayor, Kyle Clark, City of Waupun Mayor, Mel Bruins, Beaver Dam Community Hospitals Senior Director of Human Resources, and Tom Kennedy, City of Beaver Dam Mayor, spoke in support of considering a county sales tax sharing program and the importance to continue these collaborative discussions. Question by Supervisor J. Bobholz answered by Chairman Kottke.

The following Resolutions and Claim were read by the Clerk and acted upon by the Board:

**Resolution No. 15-39** Dodge County Conservation Aids Program – UW-Extension Education Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-40** Authorize Finance Director to Change Amounts of Appropriations stated in the 2015 Budget for Health and Human Services, Courts, and Emergency Management – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, M. Bobholz, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Gohr, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 31.

**No:** J. Bobholz. Total 1.

**Absent:** Uttke. Total 1.

At this time, Supervisor Miller made a motion to temporarily suspend County Board Rule No. 37, in order to allow the County Board to consider, discuss, and take action on Resolution No. 15-41. Supervisor Bischoff seconded the motion. Comment by Supervisor Gohr. Chairman Kottke stated a motion to suspend the rules is not debatable. The vote was cast on the motion with 24 ayes and 8 noes, thereby approving the motion to suspend County Board Rule No. 37.

**Ayes:** Pollesch, Kottke, Nelson, J. Bobholz, Marsik, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Derr, Mattson. Total 24.

**Noes:** M. Bobholz, Grebel, Gohr, Berres, Houchin, Roesch, Hoelzel, Stousland. Total 8.

**Absent:** Uttke. Total 1.

**Resolution No. 15-41** Create One New, Benefited, Full-Time Position of Communications Officer and One New, Benefited, Full-Time Position of Traffic Patrol Officer at the Sheriff's Office - Law Enforcement Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Questions by Supervisors Maly and Berres answered by Sheriff Dale Schmidt. Comment by Supervisor J. Bobholz. The vote was cast with 29 ayes and 3 noes, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 29.

**Noes:** Gohr, Houchin, Roesch. Total 3.

**Absent:** Uttke. Total 1.

**Resolution No. 15-42** Join the South Central Wisconsin Chief Elected Officials Workforce Development Board Consortium – Executive Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Resolution No. 15-43** Adopt Capital Improvement Plan for 2016-2020 – Finance Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Frohling. Question by Supervisor Hoelzel answered by Supervisor Frohling. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

**Ayes:** Pollesch, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Stousland, Derr, Mattson. Total 30.

**Noes:** Gohr, Miller. Total 2.

**Absent:** Uttke. Total 1.

**Resolution No. 15-44** Adopt Financial Plan for 2016 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. Supervisor Frohling made a motion to amend Exhibit “A” by “changing item D. from \$275,000 to \$190,000, changing item G. from \$1,087,493 to \$1,105,993 and adding item H. County Board Wireless Voting System \$66,500. All other totals will remain the same.” Supervisor Maly seconded the motion. The vote was cast with 30 ayes and 2 noes, thereby adopting the amendment.

**Ayes:** Pollesch, Kottke, M. Bobholz, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 30.

**Noes:** J. Bobholz, Gohr. Total 2.

**Absent:** Uttke. Total 1.

Question by Supervisor Derr answered by Supervisor Frohling. Supervisor Kriewald asked to be excused at 7:56 p.m. Comment by Chairman Kottke. Supervisor Kriewald returned at 7:59 p.m. The vote was cast with 30 ayes and 2 noes, thereby adopting the amended Resolution.

**Ayes:** Pollesch, Kottke, M. Bobholz, Nelson, Marsik, Grebel, Greshay, Kriewald, Schaefer, Adelmeyer, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Hoelzel, Maly, Hilbert, Miller, Stousland, Derr, Mattson. Total 30.

**Noes:** J. Bobholz, Gohr. Total 2.

**Absent:** Uttke. Total 1.

**Resolution No. 15-45** Existing Employer Option Selection Resolution, Wisconsin Public Employer’s Group Health Insurance Program – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

**Claim No. 1** A claim by Christopher C. Danielewicz for money damages in the amount of \$3,449.77, for costs to repair a 2014 Ford Fusion automobile was received in the Office of the Dodge County Clerk on July 27, 2015.

The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Johnson and seconded by Supervisor Miller. Question by Supervisor Gohr answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

The Clerk noted the following had been placed on the Supervisor’s desks: a memo regarding the Capital Improvement Plan from James Mielke, County Administrator, the Dodge County Law Enforcement News (LENS), and the 2015-2016 Wisconsin Counties Association Directory. The Chairman ordered these be placed on file.

At 8:09 p.m. Supervisor Maly made a motion to recess until Thursday, October 22, 2015 at 7:00 p.m. Supervisor Schraufnagel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

DODGE COUNTY HIGHWAY  
REPORT NO. 1  
COUNTY AID BRIDGE MEMORIALS

TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN  
Members:

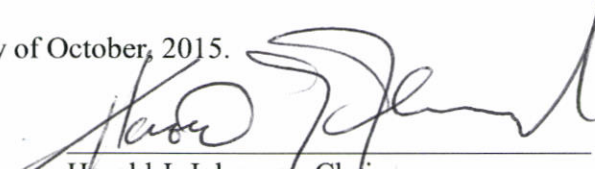
Your Highway Committee, to whom the following County Aid Bridge Memorials were referred:

| <u>TOWN</u> | <u>BRIDGE NAME</u> | <u>ROAD</u>  | <u>C.A.B. NO.</u> |
|-------------|--------------------|--------------|-------------------|
| Calamus     | Graper             | E. Salem     | 332-14-06         |
| Ashippun    | Wilson             | Norwegian    | 332-14-07         |
| Portland    | Lins               | Spur         | 332-15-01         |
| Calamus     | Ebert              | Robin        | 332-15-02         |
| Calamus     | Schreiber          | Robin        | 332-15-03         |
| Lowell      | Ready              | York         | 332-15-04         |
| LeRoy       | Cook               | North Point  | 332-15-05         |
| Elba        | Fisher             | Anhauser     | 332-15-06         |
| Hustisford  | Cornelius          | N. Riverview | 332-15-07         |
| Hustisford  | Bischoff           | Level Valley | 332-15-08         |
| Oak Grove   | Schwandt           | North Grove  | 332-15-09         |
| Hubbard     | Wolter             | W. Neda      | 332-15-11         |

hereby beg leave to recommend favorably upon said County Aid Bridge Memorials.

All of which is respectfully submitted.

Dated at Juneau, Wisconsin, this 22th day of October, 2015.

  
Harold J. Johnson - Chairman

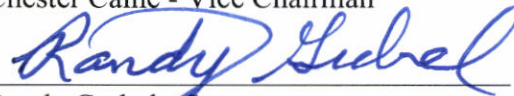
Vote on Foregoing Report

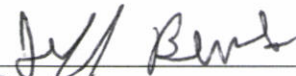
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_

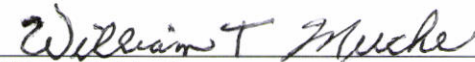
REPORT

COUNTY CLERK

  
Chester Caine - Vice Chairman

  
Randy Grebel - Secretary

  
Jeff Berres

  
William T. Muche  
DODGE COUNTY HIGHWAY COMMITTEE

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Calamus hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 35' pipe with a 36" x 40' pipe, that is located in Section 26 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.


We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on December 8, 2014. This document memorializes the agreement between the Town of Calamus and Dodge County.

Name of Bridge Graper

C.A.B. No. 332-14-06

Name of Road E. Salem Road

  
Chairman-Town of Calamus  
12-12-14  
Date

  
Assistant Highway Commissioner-Dodge County  
12/10/14  
Date



COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Ashippun hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 71"x48"x26' pipe with a 60"x32' pipe, that the pipe crosses the so-called Ashippun Creek, is located in Sections 25 and 26 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

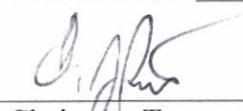
We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on November 21, 2014. This document memorializes the agreement between the Town of Ashippun and Dodge County.

Name of Bridge Wilson

C.A.B. No. 332-14-07

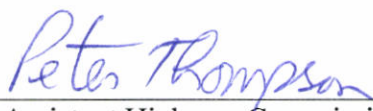
Name of Road Norwegian



Chairman-Town of Ashippun

12-4-14

Date



Assistant Highway Commissioner-Dodge County

December 4, 2014

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Portland hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 40' pipe with a 36" x 50' pipe, that the pipe is located in Section 9 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on April 21, 2015. This document memorializes the agreement between the Town of Portland and Dodge County.

Name of Bridge Lins Bridge

C.A.B. No. 332-15-01

Name of Road Spur Road

Walter Schoenher  
Chairman-Town of Portland

5/2/2015  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County

4/27/15  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Calamus hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 48" x 40' pipe/bridge with a 48" x 40' pipe/bridge, that the pipe is located in Section 9 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

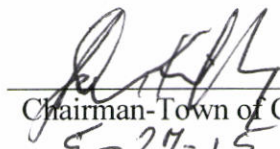
We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on May 12, 2015. This document memorializes the agreement between the Town of Calamus and Dodge County.

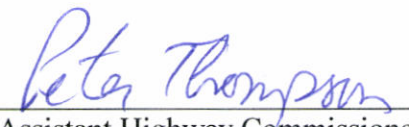
Name of Bridge Ebert Bridge

C.A.B. No. 332-15-02

Name of Road Robin Road

  
Chairman-Town of Calamus

9-27-15  
Date

  
Assistant Highway Commissioner-Dodge County

5/21/15  
Date



COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Calamus hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 40' pipe/bridge with a 36" x 40' pipe/bridge, that the pipe is located in Section 9 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

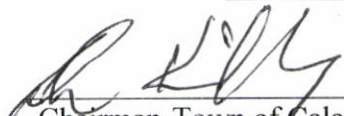
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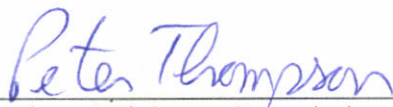
Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on May 12, 2015. This document memorializes the agreement between the Town of Calamus and Dodge County.

Name of Bridge Schreiber Bridge

C.A.B. No. 332-15-03

Name of Road Robin Road

  
Chairman-Town of Calamus  
5-27-15  
Date

  
Assistant Highway Commissioner-Dodge County  
5/21/15  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Lowell hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 35' pipe/bridge with a 36" x 50' pipe/bridge, that the pipe is located in Section 32 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

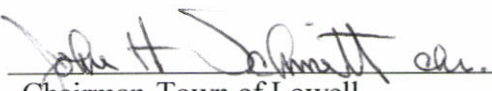
We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on May 18, 2015. This document memorializes the agreement between the Town of Lowell and Dodge County.

Name of Bridge Ready Bridge

C.A.B. No. 332-15-04

Name of Road York Road

  
Chairman-Town of Lowell

5-26-15  
Date

  
Assistant Highway Commissioner-Dodge County

5/21/15  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of LeRoy hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36"x45' pipe/bridge with a 36"x45' pipe/bridge, that the pipe is located in Section 8 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on May 21, 2015. This document memorializes the agreement between the Town of LeRoy and Dodge County.

Name of Bridge Cook Bridge

C.A.B. No. 332-15-05

Name of Road North Point Road

Linda Schaufnager  
Chairman-Town of LeRoy

6/10/15  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County

6/8/15  
Date



COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to extend an existing box culvert, that the culvert crosses a ditch located in Section 21 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 3, 2015. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge Fisher Bridge

C.A.B. No. 332-15-06

Name of Road Anhauser Road

Joe Roche  
Chairman-Town of Elba

6-10-15  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County

6/8/15  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 46" x 72" x 50' pipe with a 46" x 72" x 50' pipe, that the pipe crosses a ditch located in Section 28 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 8, 2015. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Cornelius

C.A.B. No. 332-15-07

Name of Road N. Riverview Road

Lee W. Miller  
Chairman-Town of Hustisford

6-25-15  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County

6/16/15  
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 50' pipe with a 36" x 50' pipe, that the pipe crosses a ditch located in Section 16 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 8, 2015. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Bischoff

C.A.B. No. 332-15-08

Name of Road Level Valley Road

Lee W. Miller

Chairman-Town of Hustisford

6-25-15

Date

Peter Thompson

Assistant Highway Commissioner-Dodge County

6/16/15

Date



COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Oak Grove hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 48" x 50' pipe with a 48" x 60' plastic pipe, that the pipe crosses the so-called Schwandt ditch, is located in Section 14 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on August 12, 2015. This document memorializes the agreement between the Town of Oak Grove and Dodge County.

Name of Bridge Schwandt Bridge

C.A.B. No. 332-15-09

Name of Road North Grove Road

Robert Schwandt

Chairman-Town of Oak Grove

Aug 31 2015  
Date

Peter Thompson

Assistant Highway Commissioner-Dodge County  
August 18, 2015

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hubbard hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 65' pipe with a 36" x 65' pipe with apron end walls, that the pipe is located in Section 5 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on August 11, 2015. This document memorializes the agreement between the Town of Hubbard and Dodge County.

Name of Bridge Wolter Bridge

C.A.B. No. 332-15-11

Name of Road W. Neda Road

Daniel Guenterberg  
Chairman-Town of Hubbard  
Sept 3, 2015  
Date

Peter Thompson  
Assistant Highway Commissioner-Dodge County  
August 18, 2015  
Date



RESOLUTION NO. 15-46

**A RESOLUTION TO CREATE A  
CRIME PREVENTION FUNDING BOARD**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

**WHEREAS**, individuals who commit crimes in Dodge County cost the taxpayers of Dodge County money because the prosecution of those crimes requires the use of Dodge County resources that are funded by taxes paid to Dodge County by the taxpayers of Dodge County; and,

**WHEREAS**, it is beneficial for communities to prevent crime because crime prevention improves the quality of life for community members, and because crime prevention saves community members money because it eliminates the need to use those community resources that would otherwise be required to be used to prosecute those crimes; and,

**WHEREAS**, pursuant to the provisions of Section 59.54(28)(b), of the *Wisconsin Statutes*, Dodge County may create a Crime Prevention Funding Board to assist with crime prevention in Dodge County; and,

**WHEREAS**, pursuant to the provisions of Section 59.54(28)(c), of the *Wisconsin Statutes*, the Crime Prevention Funding Board shall consist of seven members, as follows: the presiding judge of the circuit court, or his or her designee, the district attorney, or his or her designee, the sheriff, or his or her designee, the county administrator, or his or her designee, the chief elected official of the largest municipality in the county, as determined by population, or his or her designee, a person chosen by a majority vote of the sheriff and all of the chiefs of police departments that are located wholly or partly within the county, and a person chosen by the county's public defender's office; and,

**WHEREAS**, the Crime Prevention Funding Board is required to meet, its members may receive no compensation, other than reimbursement for actual and reasonable expenses incurred in the performance of their duties, and members shall serve for the terms that are determined by the Crime Prevention Funding Board; and,

**WHEREAS**, the funds to be used by the Crime Prevention Funding Board to make grants of funds to those entities which are allowed to receive them will be obtained by the action of the Dodge County Circuit Court in imposing a Crime Prevention Funding Board surcharge on each misdemeanor or felony count on which a conviction occurs, which Crime Prevention Funding Board surcharge shall be paid by the misdemeanants and felons who are convicted; and,

**WHEREAS**, pursuant to the provisions of Section 973.0455(1), of the *Wisconsin Statutes*, the Crime Prevention Funding Board surcharge is the total amount calculated by adding up, for each misdemeanor or felony count on which a conviction occurred, \$20; and,

**WHEREAS**, pursuant to the provisions of Section 973.0455(2), of the *Wisconsin Statutes*, for each misdemeanor or felony count on which a conviction occurs, the Dodge County Clerk of Courts shall determine the amount due, collect the amount due on each count, and transmit all amounts collected to the Dodge County Treasurer for distribution as directed by the Crime Prevention Funding Board; and,

**WHEREAS**, pursuant to the provisions of Section 59.54(28)(d)(1), of the *Wisconsin Statutes*, the Crime Prevention Funding Board will serve the community by making grants of funds to those entities allowed to receive them, for the purpose of funding crime prevention programs; and,

**WHEREAS**, pursuant to the provisions of Section 59.54(28)(e), of the *Wisconsin Statutes*, annually, the Crime Prevention Funding Board is required to submit a report on its activities to the Dodge County Clerk of Courts, the Dodge County Board of Supervisors, and the legislative bodies of each municipality that is located wholly or partly within Dodge County; and,

**WHEREAS**, pursuant to the provisions of Section 59.54(28)(f), of the *Wisconsin Statutes*, annually, each recipient of a grant of funds from the Crime Prevention Funding Board is required to submit a report on its activities to the Dodge County Clerk of Courts, the Dodge County Board of Supervisors, and the legislative bodies of each municipality that is located wholly or partly within Dodge County;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that, pursuant to the provisions of Section 59.54(28)(b), of the *Wisconsin Statutes*, the Dodge County Board of Supervisors hereby creates a Crime Prevention Funding Board, effective immediately; and,

**BE IT FURTHER RESOLVED**, that, pursuant to the provisions of Section 973.0455(1), of the *Wisconsin Statutes*, the Dodge County Circuit Court shall impose a crime prevention funding board surcharge on each misdemeanor or felony count on which a conviction occurred in the amount of \$20 or as allowed pursuant to the provisions of Section 973.0455(1), of the *Wisconsin Statutes*, as amended from time to time; and,

**BE IT FURTHER RESOLVED**, pursuant to the provisions of Section 973.0455(2), of the *Wisconsin Statutes*, that for each misdemeanor or felony count on which a conviction occurs, the Dodge County Clerk of Courts shall determine the amount due and collect the amount due on each count, and shall transmit all amounts collected to the Dodge County Treasurer for distribution as directed by the Crime Prevention Funding Board; and,

**BE IT FURTHER RESOLVED**, that, pursuant to the provisions of Section 59.54(28)(e), of the *Wisconsin Statutes*, annually, the Crime Prevention Funding Board shall submit a report on its activities to the Dodge County Clerk of Courts, the Dodge County Board of Supervisors, and to the legislative bodies of each municipality that is located wholly or partly within Dodge County; and,


**BE IT FINALLY RESOLVED**, that, pursuant to the provisions of Section 59.54(28)(f), of the *Wisconsin Statutes*, annually, each recipient of a grant of funds from the Crime Prevention Funding Board shall submit a report on its activities to the Dodge County Clerk of Courts, the Dodge County Board of Supervisors, and to the legislative bodies of each municipality that is located wholly or partly within Dodge County.

All of which is respectfully submitted this 22nd day of October, 2015.

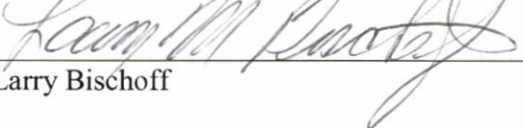
**Dodge County Law Enforcement Committee:**

  
\_\_\_\_\_  
MaryAnn Miller

\_\_\_\_\_  
Larry Schraufnagel

  
\_\_\_\_\_  
Darrell Pollesch

\_\_\_\_\_  
Lisa Derr

  
\_\_\_\_\_  
Larry Bischoff



# DODGE COUNTY SHERIFF'S OFFICE

Dale J Schmidt Sheriff   Scott Smith Chief Deputy

## Memorandum

TO: Dodge County Board of Supervisors

FROM: Scott Smith, Chief Deputy *SS*

DATE: October 6, 2015

RE: Resolution to purchase two position radio dispatch console

Late summer, of this year, I attended a meeting attended by Dodge County Emergency Management (Amy Nehls and Joe Meagher) and our vendor for our Communications Center radio system, Communications Service Wisconsin, LLC (Steve Dubberstein). We discussed the portion of the proposed Dodge County COOP (Continuity of Operations Plan) that includes back-up capabilities of our radio and paging capabilities.

Currently, in the event of disaster causing the Sheriff's Office to evacuate our 911 Communications Center, our back-up capability is limited. We can transfer 911 calls to Fond du Lac County and we can move Communications Officers to two positions in the Mobile Command Center (MCC).

Neither of these options is ideal or feasible for any long term outage/evacuation. We do not have adequate paging capability in the MCC; the MCC is not a functional, long term, option as a back up to our Communications Center. The MCC is primarily a Command Center at critical incidents, and a supplemental resource for our Communications Center; it is not an adequate replacement resource for our Center.

Our intent had been to begin the build of an annex to our Communications Center with the purchase of a radio console in the 2016 budget. However, our vendor informed us of a current opportunity to save a significant amount if we are able to purchase before November 21, 2015. Motorola and Communications Services are able to reduce the cost by utilizing Wisconsin Counties Association (WCA) discount along with promotional discount totaling \$42,500.00. Our vendor has further informed us that Motorola is offering this discount, in 2015, in effort to encourage Communications Centers to move toward this internet based (IP) radio system from their current analog radio systems. This new radio system can be integrated with our current system, and would also be a start to any upgrade of our radio system (long term plan in the next six to seven years).

Sufficient funds are available, currently, within business unit 2032 (Law Enforcement). These funds are in place and remain, in large part, from revenue incurred from contract with vendor of inmate telephone system at DCDF. By taking advantage of this discount, Sheriff's Office will have sufficient funds remaining in BU 2032 to cover proposed budget expenditures allotted to BU 2032 in 2016 Sheriff's Office Budget.


**John F. Corey**  
Corporation Counsel  
(920) 386-3592  
**Zev D. Kianovsky**  
Asst. Corporation Counsel  
(920) 386-3881  
**Julie K. Wilhelm**  
Asst. Corporation Counsel  
(920) 386-3593

**County of Dodge**  
**Office of Corporation Counsel**  
127 E. Oak Street  
Fourth Floor, Administration Bldg.  
Juneau, WI 53039-1329  
Fax (920) 386-3596

**Kelly L. Lepple**  
Secretary to Corporation Counsel  
(920) 386-3590  
**Karen S. Schultz**  
Administrative Assistant  
(920) 386-3964  
**Rachel E. Davison**  
Legal Secretary I  
(920) 386-3591

**M E M O R A N D U M**

TO: Members, Dodge County Board of Supervisors

FROM: John F. Corey  
Dodge County Corporation Counsel 

DATE: October 14, 2015

RE: Amendment of Resolution No. 15-47

RECEIVED  
IN THE OFFICE OF  
COUNTY CLERK  
OCT 14 2015  
DODGE COUNTY, WIS.

During the period of time commencing when the I drafted Resolution No. 15-47, and ending in late afternoon of October 12, 2015, I erroneously assumed that funds sufficient to purchase new radio communications equipment and professional services to install and to optimize it were included in the 2015 Budget for the Sheriff's Office, and were available in Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment.

I did not discover, until late afternoon of October 12, 2015, that, in fact, funds sufficient to purchase new radio communications equipment and professional services to install and to optimize **were not** included in the 2015 Budget for the Sheriff's Office, and **were not** available in Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment.

Therefore, it will be necessary for the County Board to amend Resolution No. 15-47 at the County Board meeting that will be held on October 22, 2015, as follows:

1. Amend the 8<sup>th</sup> WHEREAS paragraph to read as follows:

**WHEREAS**, funds sufficient to purchase new radio communications equipment and professional services to install and to optimize it are ~~included in the 2015 Budget for the Sheriff's Office, and are~~ available in **the Assigned Fund Balance of** Business Unit 2032, Law Enforcement, ~~Account No. .5819, Other Capital Equipment~~ **and it is necessary to appropriate these funds to the 2015 Dodge County Sheriff's Office Budget, as follows:**

- 1. Fund balance in the amount of \$89,205.85 to Business Unit 2032, Law Enforcement, Account No. .4932, Fund Balance Forward; and,**
- 2. Expenditures in the amount of \$89,205.85, to Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment; and,**

2. Amend the 9<sup>th</sup> WHEREAS paragraph to read as follows:

**WHEREAS**, the Law Enforcement Committee recommends that the Dodge County Board of Supervisors:

1. Approve and accept the price quotation for the purchase of new radio communications equipment and professional services to install it and to optimize its performance, from Communications Service Wisconsin LLC of Portage, Wisconsin, in the amount of \$89,205.85; ~~and,~~
2. Authorize the Dodge County Sheriff's Office to purchase from Communications Service Wisconsin LLC of Portage, Wisconsin, new radio communications equipment and professional services to install it and to optimize its performance, at a purchase price of \$89,205.85; and,
3. Authorize and direct the Dodge County Finance Director to appropriate Assigned Fund Balance of Business Unit 2032, Law Enforcement, to the 2015 Dodge County Sheriff's Office Budget, as follows:
  - A. Fund balance in the amount of \$89,205.85 to Business Unit 2032, Law Enforcement, Account No. .4932, Fund Balance Forward; and,
  - B. Expenditures in the amount of \$89,205.85, to Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment;
3. Amend the **SO, NOW, THEREFORE, BE IT RESOLVED** paragraph to read as follows:

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Approves and accepts the price quotation for the purchase of new radio communications equipment and professional services to install it and to optimize its performance, from Communications Service Wisconsin LLC of Portage, Wisconsin, in the amount of \$89,205.85; ~~and,~~
2. Authorizes the Dodge County Sheriff's Office to purchase from Communications Service Wisconsin LLC of Portage, Wisconsin, new radio communications equipment and professional services to install it and to optimize its performance, at a purchase price of \$89,205.85; and,
3. Authorizes and directs the Dodge County Finance Director to appropriate Assigned Fund Balance of Business Unit 2032, Law Enforcement, to the 2015 Dodge County Sheriff's Office Budget, as follows:
  - A. Fund balance in the amount of \$89,205.85 to Business Unit 2032, Law Enforcement, Account No. .4932, Fund Balance Forward; and,
  - B. Expenditures in the amount of \$89,205.85, to Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment; and,

JFC:kl

\*\*\*Additions in text are indicated by underline and bold-faced type; deletions by ~~single-strikethrough~~. \*\*\*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, the Dodge County Law Enforcement Committee has considered the radio communication equipment needs of Dodge County and has determined that it is necessary to establish and equip a secondary facility to which to relocate the radio functionality and staff of Dodge County Central Communications in the event the Dodge County Sheriff's Office building becomes inoperative or inoperable due to an evacuation and/or a disaster; and,

**WHEREAS**, upon the purchase and installation of a fully-functioning, two position, radio dispatch console, at a secondary facility, the Sheriff's Office will be able to provide uninterrupted emergency radio dispatch service and paging in the event that there is an evacuation and/or a disaster at the Sheriff's Office building; and,

**WHEREAS**, the Dodge County Sheriff's Office has solicited and received a price quotation for the purchase of new radio communications equipment and professional services to install it and to optimize its performance, from Communications Service Wisconsin LLC of Portage, Wisconsin, in the base amount of \$84,498.55, and including various additional options available for purchase; and,

**WHEREAS**, a copy of the price quotation that was submitted by Communications Service Wisconsin LLC of Portage, Wisconsin, in the base amount of \$84,498.55, and including various additional options available for purchase, has been marked for identification as Exhibit "A" and has been attached hereto; and,

**WHEREAS**, one of the additional options that is set forth in Exhibit "A" is an instant recall recorder for the two-position radio dispatch console at a purchase price of \$4,707.30, and the Sheriff's Office has elected to purchase this option; and,

**WHEREAS**, the emergency radio console identified in the price quotation from Communications Service Wisconsin LLC of Portage, Wisconsin, is a Motorola MCC7500 Dispatch Console and will function as an IP-based dispatch console that will effectively meet current radio communication needs and will also be compatible with future radio system upgrades; and,

**WHEREAS**, the \$89,205.85 price quotation (base amount of \$84,498.55 plus instant recall recorder option in the amount of \$4,707.30 equals \$89,205.85) submitted by Communications Service Wisconsin LLC of Portage, Wisconsin, includes the Wisconsin Counties Association fifteen percent (15%) discount and also includes a \$42,500 net discount available from Motorola Solutions upon the condition that Dodge County will purchase the Motorola MCC7500 Dispatch Console before November 21, 2015; and,

**WHEREAS**, funds sufficient to purchase new radio communications equipment and professional services to install and to optimize it are included in the 2015 Budget for the Sheriff's Office, and are available in Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment; and,

**WHEREAS**, the Law Enforcement Committee recommends that the Dodge County Board of Supervisors:

1. Approve and accept the price quotation for the purchase of new radio communications equipment and professional services to install it and to optimize its performance, from Communications Service Wisconsin LLC of Portage, Wisconsin, in the amount of \$89,205.85; and,



2. Authorize the Dodge County Sheriff's Office to purchase from Communications Service Wisconsin LLC of Portage, Wisconsin, new radio communications equipment and professional services to install it and to optimize its performance, at a purchase price of \$89,205.85;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby:

1. Approves and accepts the price quotation for the purchase of new radio communications equipment and professional services to install it and to optimize its performance, from Communications Service Wisconsin LLC of Portage, Wisconsin, in the amount of \$89,205.85; and,
2. Authorizes the Dodge County Sheriff's Office to purchase from Communications Service Wisconsin LLC of Portage, Wisconsin, new radio communications equipment and professional services to install it and to optimize its performance, at a purchase price of \$89,205.85; and,

**BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of invoices properly approved by the Dodge County Sheriff in a total amount not to exceed \$89,205.85, representing the costs of the purchase of a new radio communications dispatch console from Communications Service Wisconsin LLC, and the purchase of professional services from Communications Service Wisconsin LLC, to install it and to optimize its performance, the County Clerk is hereby authorized to issue orders upon the Dodge County Treasurer for payment of such invoices and that funds for payment of such invoices shall be taken from Business Unit 2032, Law Enforcement, Account No. .5819, Other Capital Equipment.

All of which is respectfully submitted this 22nd day of October, 2015.

**Dodge County Law Enforcement Committee:**

  
Mary Ann Miller

  
Larry Bischoff

  
Lisa Derr

  
Darrell Pollesch

\_\_\_\_\_  
Larry Schraufnagel

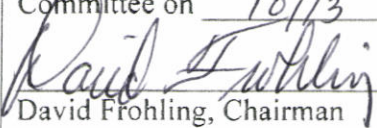
**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2015 Budget? \_\_\_\_\_ Yes or ☒ No

Fiscal Impact on the adopted 2015 Budget:

\$ 89,205.85

Fiscal Impact reviewed by the Dodge County Finance Committee on 10/13, 2015.

  
David Frohling, Chairman

Dodge County Finance Committee



## Law Enforcement Committee Resolution

Vote by Finance Committee Members to Recommend Approval of this Resolution:

|                     |                   |                  |                       |                                   |
|---------------------|-------------------|------------------|-----------------------|-----------------------------------|
| David Frohling:     | <u>  X  </u> Aye  | <u>      </u> No | <u>      </u> Abstain | <u>      </u> Absent from Meeting |
| Wayne Uttke:        | <u>  X  </u> Aye  | <u>      </u> No | <u>      </u> Abstain | <u>      </u> Absent from Meeting |
| Phillip Gohr:       | <u>  X  </u> Aye  | <u>      </u> No | <u>      </u> Abstain | <u>      </u> Absent from Meeting |
| Gerald Adelmeyer:   | <u>      </u> Aye | <u>      </u> No | <u>      </u> Abstain | <u>  X  </u> Absent from Meeting  |
| Thomas J. Schaefer: | <u>  X  </u> Aye  | <u>      </u> No | <u>      </u> Abstain | <u>      </u> Absent from Meeting |



## Communications Service Wisconsin LLC

Quotation

305 East Albert Street

Portage, WI 53901

phone: (608) 745-3300 fax: (608) 745-0300

Prepared for: Dodge County  
 Attn: Chief Deputy Scott Smith  
 Address: 124 West Street  
 Juneau WI 53039  
 FAX: 920-386-3254  
 PHONE: 920-386-3737

| Qty. | Item ID | Description | Unit Price | Total |
|------|---------|-------------|------------|-------|
|------|---------|-------------|------------|-------|

### MOTOROLA MCC7500 DISPATCH CONSOLE

*Two (2) position Motorola MCC7500 dispatch console for Dodge County. Installed and Optimized by Communications Service in Beaver Dam or any location with microwave backhaul to the St. Helena tower. One (1) year 7x24 warranty on all parts and labor*

|   |   |   |               |               |
|---|---|---|---------------|---------------|
| 1 | 1 | <b>Two (2) Position Motorola MCC7500 Dispatch Console</b><br><i>Two (2) dispatch positions. 12 radio channel capacity</i>                                     | \$ 110,763.00 | \$110,763.00  |
| 1 | 2 | <b>Wisconsin Counties Association State Contract Discount</b><br><i>15% discount per the WCA state contract</i>   | (\$16,614.45) | (\$16,614.45) |
| 1 | 3 | <b>System Staging</b><br><i>Mandatory system staging at Motorola Solutions facility in Schaumburg, Illinois. Not eligible for WCA state contract discount</i> | \$14,650.00   | \$14,650.00   |
| 1 | 4 | <b>Installation and Optimization by Communications Service</b><br><i>Installation and Optimization by Communications Service</i>                              | \$17,500.00   | \$17,500.00   |
| 1 | 5 | <b>Motorola K-Core Bundle Promotion</b><br><i>\$50,000 off of list price (\$42,500 net after 15% WCA Discount). Order must be placed by November 27, 2015</i> | (\$42,500.00) | (\$42,500.00) |
| 2 | 6 | <b>Monitors - Standard</b><br><i>21 inch Viewsonic standard monitors supplied by Communications Service</i>   | \$350.00      | \$700.00      |

*OPTIONS - listed in order of recommended purchase. All items include the 15% WCA Discount*

|   |    |   |             |        |
|---|----|---|-------------|--------|
| 0 | 7  | <b>Upgrade from 12 to 16 analog channels</b><br><i>Upgrade from low density CCGM to high density CCGM</i>   | \$2,550.00  | \$0.00 |
| 0 | 8  | <b>Instant Recall Recorder for Both Dispatch Positions</b>  | \$4,707.30  | \$0.00 |
| 0 | 9  | <b>Add Input/Output Capability</b><br><i>Adds capability for 48 inputs and 16 relay outputs</i>   | \$2,057.00  | \$0.00 |
| 0 | 10 | <b>Add K-Core Redundancy</b><br><i>Adds full hot-standby redundancy to the dispatch console K-core converting it from a K1 to K2 version. Net price after WCA 15% discount if purchased with dispatch console</i> | \$17,000.00 | \$0.00 |
| 0 | 11 | <b>K1 Core Spares</b><br><i>Price after WCA 15% discount if purchased with dispatch console. NOT NECESSARY IF ITEM 10 K-CORE REDUNDANCY IS ORDERED</i>  | \$6,082.60  | \$0.00 |
| 0 | 12 | <b>Dispatch Console Electronics Spares</b><br><i>Net price after WCA 15% discount if purchased with dispatch console</i>  | \$8,670.00  | \$0.00 |
| 0 | 13 | <b>Dispatch Console Position Spares</b><br><i>Net price after WCA 15% discount if purchased with dispatch console</i>   | \$13,496.30 | \$0.00 |
| 0 | 14 | <b>Monitors - Upgrade 2 Monitors to Touchscreen</b><br><i>Upgrade to new 19 inch ELO touchscreen monitors supplied by Communications Service</i>  | \$1,092.00  | \$0.00 |

Exhibit "A"

| Qty. | Item ID | Description | Unit Price | Total |
|------|---------|-------------|------------|-------|
|------|---------|-------------|------------|-------|

SYSTEM MAINTENANCE

|   |    |  |            |        |
|---|----|--|------------|--------|
| 0 | 15 | <b>System Maintenance <u>After</u> One-Year Warranty Period</b><br><i>Annual 7x24 maintenance covering parts and labor under current software loaded at the time of installation</i> | \$3,840.00 | \$0.00 |
|---|----|--|------------|--------|

*Payment terms: Net 30 days from each invoice. Invoicing negotiable to be all in 2015, all in 2016 or partially in 2015 and 2016*

*Quoted for payment by check or ACH transfer*

Quote valid until 27 November 2015

Total: **\$84,498.55**

Quoted by: Steve

Date: 9/28/15

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

## Motorola MCC7500 Dispatch Console

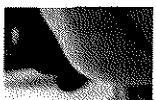
| QTY | NOMENCLATURE | DESCRIPTION  |
|-----|--------------|--|
|     |              | <b>K-CORE</b>  |
| 1   | SQM01SUM0237 | SINGLE ZONE CONV NON-RED CORE  |
| 1   | CA01663AB    | ADD: RACK  |
|     |              | <b>SURGE PROTECTED POWER STRIPS</b>                                    |
| 3   | DSRMP615A    | SPD, TYPE 3, 120V RACK MOUNT, 15A PLUG-IN W/ (6) 15A NEMA 5-15 OUTLETS |
|     |              | <b>CCGWs</b>   |
| 2   | SQM01SUM0205 | GGM 8000 GATEWAY   |
| 2   | CA01616AA    | ADD: AC POWER  |
| 1   | CA02086AA    | ADD: HIGH DENSITY ENH CONV GATEWAY - ENHANCED CCGW                     |
| 1   | CA02141AA    | ADD: LOW DENSITY ENH CONV GATEWAY - LEGACY CCGW                        |
|     |              | <b>CAM SOFTWARE</b>  |
| 1   | BVN1013      | MKM 7000 Console Alias Manager Software                                |
|     |              | <b>MCC 7500 DISPATCH POSITIONS</b>                                     |
| 1   | B1905        | MCC 7500 ASTRO 25 SOFTWARE   |
| 2   | B1933        | MOTOROLA VOICE PROCESSOR MODULE  |
| 2   | CA01642AA    | ADD: MCC 7500 BASIC CONSOLE FUNCTIONALITY SOFTWARE LICENSE             |
| 2   | CA01644AA    | ADD: MCC 7500 /MCC 7100 ADV CONV OPERATION                             |
| 2   | CA00140AA    | ADD: AC LINE CORD, NORTH AMERICAN                                      |
|     |              | <b>SUPPLIED COMPUTERS</b>  |
| 2   | TT2833       | COMPUTER, Z440 WORKSTATION WINDOWS 7 (NON RETURNABLE)                  |
| 2   | T7885        | MCAFFEE WINDOWS AV CLIENT  |
| 2   | T7449        | WINDOWS SUPPLEMENTAL TRANS CONFIG                                      |
|     |              | <b>DISPATCH POWER STRIP</b>  |
| 2   | DSRMP615A    | SPD, TYPE 3, 120V RACK MOUNT, 15A PLUG-IN W/ (6) 15A NEMA 5-15 OUTLETS |
|     |              | <b>DISPATCH ACCESSORIES</b>  |
| 8   | B1912        | MCC SERIES DESKTOP SPEAKER   |
| 2   | B1914        | MCC SERIES DESKTOP GOOSENECK MICROPHONE                                |
| 2   | B1913        | MCC SERIES HEADSET JACK  |
| 2   | DSTWIN6328A  | DUAL PEDAL FOOTSWITCH FOR USE WITH MOTOROLA MCC 7500 DISP              |
| 2   | DSCDN6171B   | TRACKERBALL (ONLY PS/2 & USB COMPATIBLE)                               |
|     |              | <b>REQUIRED SYSTEM STAGING</b>   |
| 1   | ACETEAM-SI   | SYSTEM STAGING AND SUPPORT   |

## Options

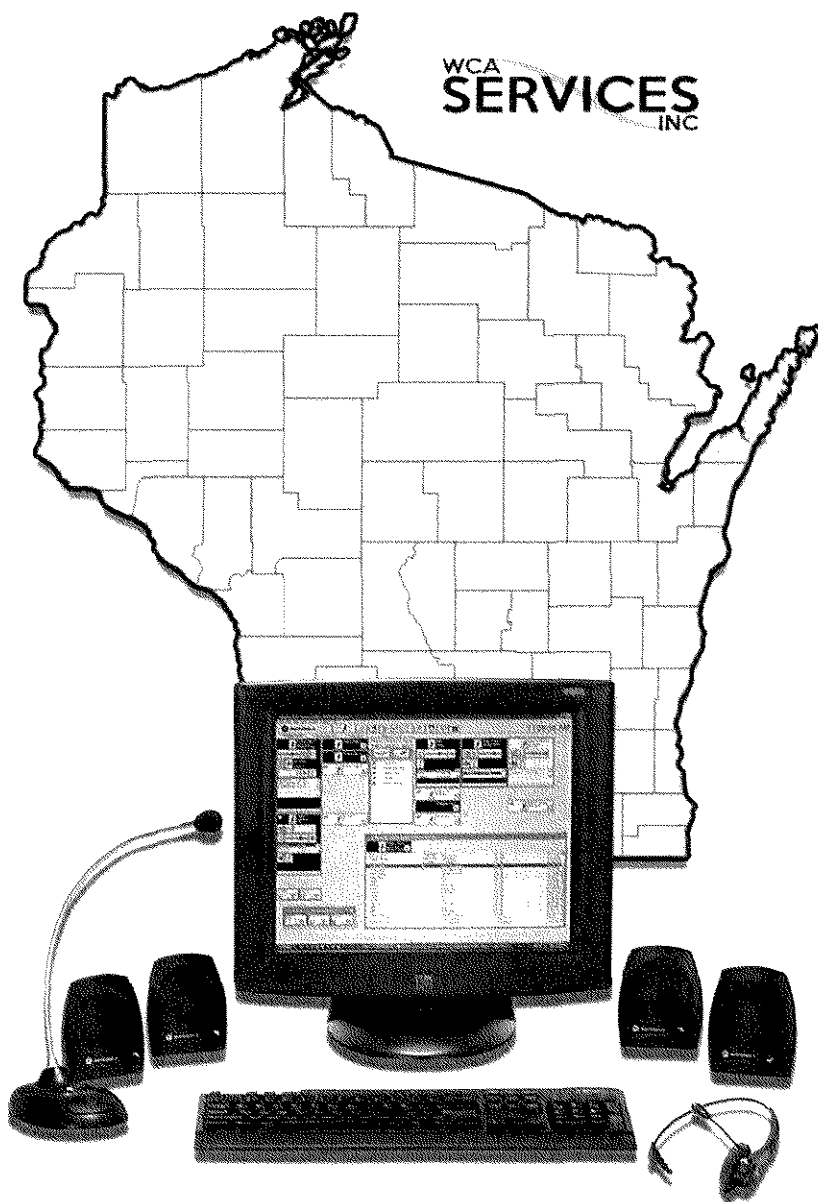
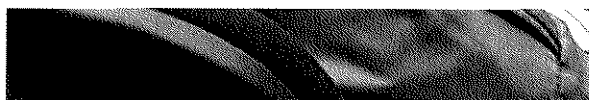
| QTY | NOMENCLATURE | DESCRIPTION   |
|-----|--------------|---|
|     |              | <b>DUAL IRR</b>                                       |
| 2   | DDN2089      | DUAL IRR SW USB HASP WITH LICENSE (V47)               |
| 2   | DDN2134      | SOUND BLASTER AUDIGY FX PCIE SOUND CARD               |
| 2   | CDN6673      | CREATIVE LABS INSPIRE A60                             |
|     |              | <b>AUX I/Os</b>                                       |
| 1   | F4543        | SITE MANAGER BASIC                                    |
| 1   | VA00874      | ADD: AUX I-O SERV FW CURR ASTRO REL                   |
| 1   | V266         | ADD: 90VAC TO 260VAC PS TO SM                         |
| 3   | V592         | AAD TERM BLCK & CONN WI                               |
| 0   | F4547        | SM IO EXPANSION BASIC                                 |
| 0   | V266         | ADD: 90VAC TO 260VAC PS TO SM                         |
| 0   | V592         | AAD TERM BLCK & CONN WI                               |
|     |              | <b>OPTIONAL K2 REDUNDANCY</b>                         |
| 1   | CA02259AA    | ADD: Redundancy                                       |
|     |              | <b>SPARES - IF NO REDUNDANCY IS PURCHASE</b>          |
| 1   | CLN1856      | 2620-24 ETHERNET SWITCH ?                             |
| 1   | DLN6569      | FRU: GCP 8000/GCM 8000                                |
| 1   | DLN6781      | FRU: POWER SUPPLY                                     |
| 1   | DLN6898      | FRU: FAN MODULE                                       |
|     |              | <b>DISPATCH SPARES</b>                                |
| 1   | B1912        | MCC SERIES DESKTOP SPEAKER                            |
| 1   | B1914        | MCC SERIES DESKTOP GOOSENECK MICROPHONE               |
| 1   | B1913        | MCC SERIES HEADSET JACK                               |
| 1   | TT2833       | COMPUTER, Z440 WORKSTATION WINDOWS 7 (NON RETURNABLE) |
| 1   | B1934        | MCC 7500 VOICE PROCESSOR MODULE FRU                   |
| 1   | 1009513002   | PWR SPLY 108W AC INP 12VDC OUT W19                    |
| 1   | 30009351001  | DC CABLE ASSY   |
| 1   | 271          | GR500 AC POWER CORD                                   |
|     |              | <b>CORE SPARES</b>                                    |
| 1   | SQM01SUM0205 | GGM 8000 GATEWAY                                      |
| 1   | CA01616AA    | ADD: AC POWER   |
| 1   | CA02086AA    | ADD: HIGH DENSITY ENH CONV GATEWAY                    |
| 1   | CA02086AA    | UPGRADE FROM LOW DENSITY TO HIGH DENSITY CCGM         |



# SAVE BIG ON SMART SOLUTIONS



## K OR L CORE/CONSOLES BUNDLE PROMOTION



### \$50,000 OFF

TOTAL SOLUTION LIST PRICE WHEN  
K OR L CORE IS PURCHASED ALONG  
WITH A MINIMUM OF TWO  
**MCC 7500** DISPATCH CONSOLES.

### \$20,000 OFF

TOTAL SOLUTION LIST PRICE  
WHEN K OR L CORE IS PURCHASED  
ALONG WITH A MINIMUM OF TWO  
**MCC 7100** DISPATCH CONSOLES

## TERMS AND CONDITIONS

PROMOTION RUNS THROUGH NOVEMBER 27, 2015

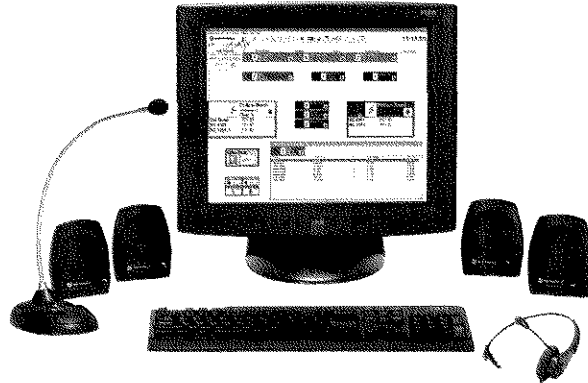
APPLIES TO NEW ORDERS RECEIVED, BOOKED AND SHIPPED  
BY DECEMBER 31, 2015

LIMITED TO ONE PROMOTIONAL REWARD PER CUSTOMER

WISCONSIN COUNTIES ASSOCIATION (WCA) DISCOUNT  
STRUCTURE STILL APPLIES. CANNOT BE COMBINED WITH  
OTHER PROMOTIONS OR SPECIAL PRICING UNLESS  
EXCLUSIVELY SPECIFIED

OFFER GOOD ONLY IN WISCONSIN FOR PURCHASES MADE  
UNDER THE WISCONSIN COUNTIES ASSOCIATION (WCA)  
STATE CONTRACT

MOTOROLA RESERVES THE RIGHT TO MODIFY THIS  
PROMOTION AT ANY TIME WITHOUT PRIOR NOTICE



**CONSTANT COMMUNICATION WHEN IT MATTERS MOST**

# ASTRO® 25 MCC 7500 IP DISPATCH CONSOLE

Designed to ensure optimal-quality audio, reliable communication and ease of use for dispatchers, the MCC 7500 IP Dispatch Console operator positions connect directly to the ASTRO 25 system for communication with both trunked and conventional radios, and for all other dispatch activity.

Integration of the MCC 7500 Console positions with the ASTRO 25 system enables full participation in end-to-end voice encryption for secure communication, priority handling of emergency calls and agency partitioning. Each console is centrally configured and managed from the network manager, providing vital efficiency.

## **EASY TO USE, FLEXIBLE, AND CUSTOMIZABLE USER INTERFACE**

Featuring the Elite Graphical User Interface (GUI), which has been refined and proven through years of use in mission critical dispatch operations, the MCC 7500 Console eases migration and minimizes user training requirements.

The intuitive and familiar GUI is based on Microsoft Windows® and uses easily recognized icons and aliases. The GUI's powerful customization capabilities enable the colors, sizes and locations of resources on the screens

to be tailored to best meet each individual user's needs. Designated folders organize resources for flexibility in handling responsibilities from shift to shift and increased efficiency in responding to events and incidents.

Trunked and conventional radio channels are customizable with various controls, such as patch status, frequency select, coded/clear select and individual volume control, based on user preferences. Per-channel controls can be fully or partially shown, or hidden to save space on the screen.

Busy dispatchers can respond to a missed call by simply clicking on an entry in the Activity Log. The number of calls and call information displayed in the Activity Log is customizable to suit the needs of the user(s).

Telephone resources are accessed and easily patched with radio resources within the MCC 7500 Dispatch Console's GUI, eliminating the cost of having additional telephone equipment at the dispatch position and speeding communications between systems.

The status of auxiliary inputs and outputs is conveniently interpreted from the GUI with the use of familiar graphical icons, such as a door shown open or closed.

## **KEY INTEROPERABILITY FEATURES**

### **Agency Partitioning**

Multiple agencies can share a system to gain interoperability and cost savings benefits, while still maintaining control of their own channels, encryption keys, console configuration and more.

## PRODUCT SPEC SHEET

### MCC 7500 IP DISPATCH CONSOLE

#### Priority for Emergencies

Transmit Priority Levels provide an orderly and consistent method for ensuring higher priority transmissions are able to take over resources from lower priority transmissions.

#### Optimized Patch Functionality

MCC 7500 Console users can patch communications between trunked and/or conventional radios that are normally unable to communicate with each other. Patched radio users see the ID or alias of the other patched radio(s), as opposed to that of the console. This minimizes confusion and the need for the dispatcher to intervene in the call. Patches are automatically re-established if interrupted so the MCC 7500 Console user can concentrate on continuing operations.

#### Enhanced Secure Operation

Encryption and decryption services within each dispatch operator position enable dispatchers to fully participate in secure communications while keeping the sensitive, vital information completely encrypted between the dispatcher and the radio users.

Dispatchers can interface with agencies that have different encryption configurations without any manual intervention or delay. Up to 60 calls using up to six different algorithms and multiple secure keys can be supported simultaneously.

To help reduce dispatcher stress and potential errors when managing encrypted audio situations, indicators and alerts are provided when the console mode does not match that of a received call, as well as when a patch or multi-select group is being set up between a mix of clear and secure channels.

### MCC 7500 CONSOLE SOLUTION COMPONENTS

#### MCC 7500 Console Operator Position

MCC 7500 Console operator positions connect directly to the radio system's IP transport network without gateways or interface boxes. Audio processing, encryption, and switching intelligence for dispatch is performed within each software-based operator position, without additional centralized electronics. MCC 7500 Consoles function as integrated components of the total radio system, enabling full participation in system level features such as end-to-end encryption and agency partitioning.

Operator position hardware consists of a monitor, personal computer, keyboard and mouse/trackball/ touchscreen, speakers, audio accessories and a Voice Processor Module (VPM). The VPM allows analog devices to be connected to the digital console. The low-profile VPM can be rack mounted, furniture mounted or placed on the desktop.

The MCC 7500 Console does not require separate configuration or performance management equipment. The console system is configured and managed by the radio system's configuration manager, fault manager and performance reporting applications to provide the customer with a single point for configuring and managing the entire radio system. Changes are

automatically distributed throughout the system. This centralized approach saves valuable time and effort for system administrators and technicians. Aliases for Radio PTT IDs may be managed both locally and centrally in the same system to provide agencies sharing an ASTRO 25 radio system with the flexibility to meet their alias management needs.

#### CONVENTIONAL GATEWAY

The Conventional Channel Gateway (CCGW) enables both analog and digital channels to interface with MCC 7500 Consoles with no need for a separate hardware network and channel banks. Conventional calls are transported between the dispatch operator positions and CCGWs on the same IP network as trunked calls.

A CCGW provides 2-wire/4-wire analog ports for analog channels, V.24 ports for older ASTRO 25 conventional channels and IP connectivity for current architecture ASTRO 25 conventional channels. Enhanced digital control of consolettes can be achieved by using a combination of analog and V.24 ports. CCGWs are available in two capacities. The standard density CCGW supports up to eight "port based" channels and up to sixteen "IP based" channels for a total of twenty four channels. The high density CCGW supports up to sixteen "port based" channels and up to sixteen "IP based" channels for a total of thirty two channels.

The 2-wire/4-wire analog ports support tone remote and ear and mouth (E&M) station control. The V.24 ports and IP connections support digital station control while a combination of analog and V.24 ports support enhanced digital control of consolettes. The CCGW also supports simple analog, MDC 1200 analog, digital-only and mixed-mode analog/digital channels.

#### AUXILIARY INPUT/OUTPUT SERVER

The auxiliary input/output server enables console operators to control and monitor external devices, such as doors and lights, from the console user interface. Since the MCC 7500 Console does not rely on centralized electronics, contact closures and input buffers required to interface to these devices are housed in Remote Terminal Units (RTUs). These RTUs can be physically located close to where they are needed or at any console or radio frequency (RF) site. The dispatch consoles and RTUs communicate with each other across the radio system's IP transport network.

#### ARCHIVING INTERFACE SERVER (AIS)

The AIS is a digital logging interface, comprised of a personal computer and a voice processor module (VPM). Each AIS works with an IP-based logging recorder. Audio and call control information is sent across the IP network between the AIS and recorder. Highly configurable, the MCC 7500 Console logging solution includes:

- Recorded audio quality equivalent to audio heard at console position
- Information associated with radio calls recorded in addition to the call audio.

**PRODUCT SPEC SHEET**  
MCC 7500 IP DISPATCH CONSOLE

- \* Dispatcher- and radio-initiated events on radio channels (such as changing the frequency, sending an alarm) are recorded.
- \* Recorder capacity based on the number of radio transmissions needed to record simultaneously, not on the number of channels it may record.
- \* Agency partitioning, enhancing control over which resources are recorded by what agency or department.
- \* Security and fault management centralized at the radio system's network manager.

**CONSOLE TELEPHONY MEDIA GATEWAYS**

Media gateways are used to provide dispatchers with access to analog POTS and/or T1/E1 phone lines directly from their MCC 7500 Console positions. The Session Initiation Protocol (SIP) is used to communicate with the media gateways across the console IP network. A rich set of telephony features is supported by the media gateways, enabling dispatchers to do their jobs more effectively and efficiently.

**SPECIFICATIONS**

|  |  |   |  |
|--|--|---|--|
| System Compatibility                     | ASTRO® 25 System and PremierOne™ CAD Application   |   |  |
| Vocoder Algorithms supported             | AMBE, IMBE, ACELP, G.728, G.711  |   |  |
| Encryption Algorithms supported          | AES (256 bit), DES-OFB, DVI-XL, ADP (Advanced Digital Privacy), DES-XL, DVP-XL   |   |  |
| <b>Monitor requirements</b>              |  |   |  |
| With Mouse or Trackball                  | 17" minimum, 20" recommended   |   |  |
| Touchscreen                              | 20" minimum  |   |  |
| Voice Processor Module (VPM) connections | <b>Connector type</b>  | <b>Device</b>   |  |
|  | RJ45   | One desktop microphone, eight desktop speakers, one local logging recorder, one radio instant recall recorder, one console telephony instant recall recorder, one external telephone set, one external paging encoder, one footswitch |  |
|  | DB15   | Two headset jacks connectors  |  |
| VPM mounting options                     | EIA 19" rack mount, console furniture mount, Desktop - supports monitor up to 80 lbs   |   |  |
| VPM audio inputs and outputs             | 600 Ohm, balanced and transformer coupled (except for microphone which is 2000 Ohm, balanced, and does not use a transformer)  |   |  |
| Speaker Mounting Options                 | Desktop, furniture mount, or wall mount (with bracket accessory)   |   |  |
| Dispatch Console Cable Lengths           | VPM to Speaker cable   | 10.1 feet (3.09 meters) standard  |  |
|  | VPM to Headset Jack cable  | 6 feet (1.8 meters) standard  |  |
|  | Headset Jack Extension cable   | 6 feet (1.8 meters) standard  |  |
|  | VPM to Microphone cable  | 10 feet (3.05 meters) standard  |  |
|  | VPM to Footswitch cable  | 10 feet (3.05 meters) standard  |  |
| Supported Console Site Link types        | Fractional T1/E1, Single T1/E1, Multiple T1/E1s<br>Redundant and non-redundant versions IP site links  |   |  |
| MCC 7500 Dispatch Console Capacities     | Up to 60 simultaneous audio sessions per operator position   |   |  |
|  | Up to 60 simultaneous encryption/decryption sessions per secure capable operator position  |   |  |
|  | Up to 3 Multi-Select groups per operator position (with up to 20 members per Multi-Select group)   |   |  |
|  | Up to 16 Patch groups per operator position (with up to 20 members per Patch group)  |   |  |
|  | Up to 160 resources per operator position  |   |  |
| Conventional Channel Gateway             | Rack mountable, 1 rack unit high<br>T1R1, T2R2, T4R4, T8R8, T12R12, T14R14 channels<br>Simple analog, MDC 1200 analog, pure digital, mixed mode (analog/digital) channels, consolettes<br>Standard density CCGWs provide interfaces for up to four analog conventional channels<br>High density CCGWs provide interfaces for up to eight analog conventional channels<br>Each analog conventional channel interface contains the following inputs and outputs: <ul style="list-style-type: none"><li>• 600 Ohm, balanced analog audio input - To accept radio audio from the channel. Can be configured to support AGC, DLM, or no input conditioning.</li><li>• 600 Ohm, balanced analog audio output - To send console transmit audio to the channel</li><li>• 600 Ohm, balanced analog audio output - To send console transmit and radio receive audio to a logging recorder</li><li>• 1 Amp, 24 VDC relay output - For relay keying of the channel</li><li>• Input buffer - To detect Carrier Operated Relay (COR) closure in the channel</li><li>• Input buffer - To detect Line Operated Busy Light (LOBL) closure in the channel</li><li>• Input buffer - To detect Coded/Clear closure on an Advanced SecureNet channel</li></ul> Standard density CCGWs provide interfaces for up to four V.24 based ASTRO 25 conventional channels<br>High density CCGWs provide interfaces for up to eight V.24 based ASTRO 25 conventional channels <ul style="list-style-type: none"><li>• V.24 to station or comparator. No Digital Interface Unit (DIU) required</li></ul> Standard density CCGWs can support up to 24 conventional channels simultaneously (four analog + four V.24 based ASTRO 25 conventional + sixteen IP based ASTRO 25 conventional)<br>High density CCGWs can support up to 32 conventional channels simultaneously (eight analog + eight V.24 based ASTRO 25 conventional + sixteen IP based ASTRO 25 conventional) |   |  |



## PRODUCT SPEC SHEET

### MCC 7500 IP DISPATCH CONSOLE

#### SPECIFICATIONS

Auxiliary Input/Output Server Hardware: A simplified, user-friendly version of the MDSAC SDM 3000 RTU is used to support most Aux I/O needs. The output relays are capable of switching 1A @ 24VDC or 1A @ 24VAC. Input buffers are capable of sensing a dry closure through 1000 feet or less (round trip) of 24 AWG wire. The RTU provides single pole Form A relay outputs. (Double pole, Form B or Form C relays must be implemented using external relays which are controlled by the RTU relays.)

| Auxiliary Input/Output Capacities            | Number of Output Relays  | Number of Input Buffers |
|--|--|-------------------------|
| Single SDM 3000 RTU                          | 16   | 48                      |
| Single SDM 3000 RTU with 1 expansion chassis | 32   | 96                      |
| Single SDM 3000 RTU with 2 expansion chassis | 48   | 144                     |
| Auxiliary Input/Output Mounting              | Each SDM 3000 RTU and each SDM 3000 RTU Expansion Chassis is rack mountable in a standard 19 inch rack and is one rack unit high.  |                         |
| Console Telephony Media Gateway              | The POTS version gateway supports up to eight analog POTS lines. The E1/T1 version gateway supports up to two E1 or two T1 connections. Each gateway is rack mountable in a standard 19 inch rack and is 1 rack unit high. |                         |

#### SIZE AND WEIGHT

| Device       | Height   | Width            | Depth  | Weight           |
|--------------|--|------------------|--|------------------|
| VPM          | 1.75 in (44.5 mm)  | 16.9 in (430 mm) | 12.3 in (312 mm)   | 3.6 lbs (1.6 kg) |
| Speaker      | 4.9 in (124 mm)  | 4 in (102 mm)    | Without bracket:<br>3.5 in (89 mm)<br>With bracket:<br>5.8 in (146 mm) | 0.7 lbs (0.3 kg) |
| Headset Jack | 1.6 in (41 mm)   | 5 in (127 mm)    | 6 in (152 mm)  | 1.2 lbs (0.5 kg) |
| Microphone   | Gooseneck at 90°:<br>4.5 in (114 mm)<br>Gooseneck at 180°:<br>21.8 in (552 mm) | 4.8 in (121 mm)  | 6.6 in (168 mm)  | 2.4 lbs (1.1 kg) |

#### POWER AND CONSUMPTION THERMAL

| Device                    | Power Input   | Thermal Output                                     |
|---------------------------|---|--|
| VPM                       | 0.4 Amps at 120VAC<br>0.2 Amps at 240VAC                                      | 171 BTUs/hour                                      |
| Speaker                   | Add 0.05 Amps per speaker to VPM power input at 120VAC (0.025 Amps at 240VAC) | Add 15 BTUs/hour per speaker to VPM thermal output |
| Headset Jack & Microphone | negligible  | negligible   |

#### CERTIFICATIONS

The various hardware elements of the Motorola MCC 7500 IP Dispatch Console product line are certified to meet the requirements for CSA and CE.

|  |  |
|--|--|
| Safety                                       | CSA 60950-1-03<br>EN60950-1:2001   |
| EMC Emissions & Immunity                     | FCC part 15 Class A<br>(ICES-003<br>EN55022:1996 + A1:2001 + A2:2003 (CISPR-22 Class A)<br>EN55024 + A1:2001 + A2:2003<br>EN61000-3-2:2000<br>EN61000-3-3:1995 + A1:2001 |
| Energy Efficiency<br>(VPM power supply only) | International Energy Efficiency level V  |

Motorola Solutions, Inc., 1301 E. Algonquin Road, Schaumburg, Illinois 60196 U.S.A. [motorola.com/dispatch](http://motorola.com/dispatch)

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**MOTOROLA**

**A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 23, Based on an Annexation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, on March 20, 2012, the Dodge County Board of Supervisors adopted a 10-year supervisory district plan entitled the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, creating county supervisory districts, municipal aldermanic districts, and election wards following the 2010 Census; and,

**WHEREAS**, Section 59.10(3)(c), of the *Wisconsin Statutes*, allows a county board, in the exercise of its sole discretion, to alter the boundaries of supervisory districts based on annexations which occur after the adoption of the 10-year supervisory district plan, so long as the number of supervisory districts is not changed; and,

**WHEREAS**, on July 27, 2015, the City of Watertown completed an annexation of 85,691 square feet, more or less, located in the Town of Emmet; and,

**WHEREAS**, a map of the annexed parcel, and a copy of the annexation ordinance are on file in the Office of the Dodge County Clerk; and,

**WHEREAS**, this parcel annexed by the City of Watertown is part of Dodge County Supervisory District No. 19, which consists of Wards 1 and 2 of the Town of Lebanon, and Ward 2 of the Town of Emmet; and,

**WHEREAS**, it is appropriate to move the annexed parcel into Dodge County Supervisory District No. 23 in the City of Watertown because Dodge County Supervisory District No. 23 consists of Wards 1 and 2 of the City of Watertown; and,

**WHEREAS**, the population of the annexed parcels is zero (0) residents which, therefore, maintains the original population numbers of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 23; and,

**WHEREAS**, this Resolution does not change the number of Dodge County Supervisory Districts;

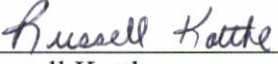
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby amends the *Dodge County – Final Supervisory District Plan As Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, by moving the annexed parcel of land from Dodge County Supervisory District No. 19 to Dodge County Supervisory District No. 23, as shown on the attached document, entitled *City of Watertown Annexations and Alterations of the*

*Boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 23, which has been marked for identification as Exhibit "A"; and,*

**BE IT FINALLY RESOLVED,** that the Chairman of the Dodge County Board of Supervisors shall file a certified copy of this Resolution and attachments, including Exhibit "A", with the Secretary of State of the State of Wisconsin in accordance with the provisions of Section 59.10(3)(c)4., of the *Wisconsin Statutes*.

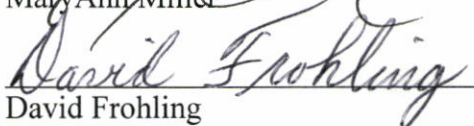
All of which is respectfully submitted this 22nd day of October, 2015.

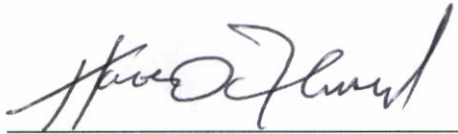
**Dodge County Executive Committee:**

  
\_\_\_\_\_  
Russell Kottke

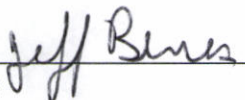
  
\_\_\_\_\_  
Donna Maly

  
\_\_\_\_\_  
Mary Ann Miller

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Harold Johnson

\_\_\_\_\_  
Joseph M. Marsik

  
\_\_\_\_\_  
Jeff Berres



**City of Watertown Annexation and Alterations of the Boundaries of Dodge County Supervisory District No. 19 and Dodge County Supervisory District No. 23**





RESOLUTION NO. 15-49

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

**WHEREAS**, on April 23, 2015, Dodge County engaged Baker Tilly Virchow Krause, LLP, 10 Terrace Court, Madison, Wisconsin (Baker Tilly), to provide consulting services to perform an Operational Review of the Dodge County Human Services and Health Department during calendar year 2015; and,

**WHEREAS**, Baker Tilly performed the Operational Review of the Human Services and Health Department and on September 28, 2015, issued a Final Report of its Operational Review of the Human Services and Health Department; and,

**WHEREAS**, on October 22, 2015, Baker Tilly presented to the Dodge County Board of Supervisors the Final Report of its Operational Review of the Human Services and Health Department; and,

**WHEREAS**, it is the expectation that Baker Tilly will conduct operational reviews of various other county departments in future years, and, therefore, the Dodge County Executive Committee recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors create an External Audit Review Oversight Committee, effective immediately;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that:

1. The Dodge County Board of Supervisors hereby creates an External Audit Review Oversight Committee (Oversight Committee), effective immediately;
2. The duties of the Oversight Committee are to:
  - A. Review and become familiar with the Operational Review Report Recommendations (Report Recommendations);
  - B. Schedule Meetings with appropriate Department Heads and administrative-level employees to establish goals and timelines for addressing Report Recommendations; and,
  - C. Provide an oral or written annual report to the County Board regarding the status of the implementation of the Report Recommendations;
3. The members of the Oversight Committee shall be:
  - A. The Dodge County Board Chairman;
  - B. The Dodge County Board First Vice Chairman;
  - C. The Chairman of the Dodge County Finance Committee;

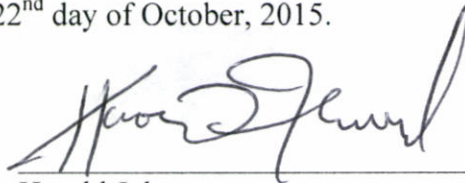


- D. The Chairman of the Dodge County Committee of jurisdiction of the department being reviewed; and,
- E. The Vice Chairman of the Dodge County Committee of jurisdiction of the department being reviewed;
4. Officers of the Oversight Committee shall be Chairman, Vice Chairman, and Secretary;
5. Meetings of the Oversight Committee shall be called by the Chairman of the Oversight Committee;
6. The Oversight Committee shall cause minutes of its meeting to be recorded and filed with the County Clerk;
7. Dodge County shall pay per diem meeting payments and reimbursement for mileage to any members of the Oversight Committee who will attend meetings of the Oversight Committee; and,
8. The Oversight Committee shall continue in existence until abolished by a Resolution of the County Board.

All of which is respectfully submitted this 22<sup>nd</sup> day of October, 2015.

**Dodge County Executive Committee:**

  
\_\_\_\_\_  
Russell Kottke

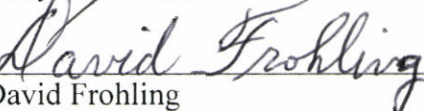
  
\_\_\_\_\_  
Harold Johnson

  
\_\_\_\_\_  
Donna Maly

\_\_\_\_\_  
Joseph M. Marsik

  
\_\_\_\_\_  
Mary Ann Miller

  
\_\_\_\_\_  
Jeff Berres

  
\_\_\_\_\_  
David Frohling

RESOLUTION NO. 15-50

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, A Body Corporate under the laws of the State of Wisconsin has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Williamstown has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Williamstown held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a Town Zoning Ordinance by a Town Board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the adoption of proposed Ordinance No. 2015-05 amending the Town of Williamstown Zoning Ordinance was held by the Plan Commission of the Town of Williamstown, and

WHEREAS, the proposed Ordinance No. 2015-06 amending the Town of Williamstown Zoning Ordinance having been adopted by the Town Board of the Town of Williamstown on August 10, 2015.

THEREFORE BE IT RESOLVED; that the proposed Ordinance No. 2015-06 Town of Williamstown Zoning Ordinance amendments as represented by "Exhibit A" of the Town of Williamstown, are attached to and made a part of this resolution and hereby are approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 13 day of August, 2015.

William T. Muehe  
William Muehe  
Supervisor

**REPORT** to Res. 15-50

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

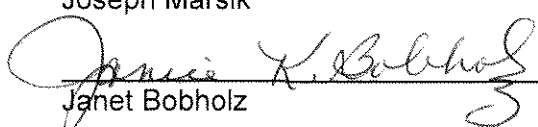
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Town of Williamstown Town Board requesting amendment of certain provisions of the Zoning Ordinance, Town of Williamstown, Dodge County, Wisconsin, as represented by Exhibit A and recommend approval of the resolution submitted by the Town of Williamstown Town Board for this petition.

The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the proper procedures listed in their Zoning Ordinance in order to amend the Ordinance.

Respectfully submitted this 22nd day of October, 2015

  
Tom Schaefer

Allen Behl  
  
Randy Grebel

Joseph Marsik  
  
Janet Bobholz

Planning, Development and Parks  
Committee

Town of Williamstown  
Dodge County, Wisconsin  
Ordinance No. 2015-06

Amending Town of Williamstown Zoning Ordinance adopted December 16, 2014.

The Town Board of the Town of Williamstown pursuant to its authority under Section 60.62(1) Wis. Stats. does hereby amend the Town of Williamstown Zoning Ordinance and does ordain as follows:

**1. Section 2.13 Penalties is hereby repealed and recreated as follows:**

Any individual, corporation, partnership, limited liability company (LLC), trust, estate or other legal entity who violates any provisions of this Ordinance or any other order, rule or regulations made hereunder shall, upon conviction be subject to forfeitures of not less than one hundred dollars (\$100.00), nor more than five hundred dollars (\$500.00) for each offense, together with the costs of prosecution and attorneys' fees, and in default of payment of such amounts, shall be imprisoned in the county jail until such fine and forfeitures are paid, but not to exceed thirty (30) days. Each day that a violation continues shall be considered a separate offense. In addition to the foregoing the Town of Williamstown may see injunctive relief and abatement orders in the event of a violation of this ordinance.

**2. Section 3.5(2)B. Conditional Uses is hereby repealed and recreated as follows:**

Add "Cemeteries" as a Conditional Use in alphabetical order, renumbering the list of Conditional Uses as needed.

**3. Section 14.1(2)C.2. is hereby repealed and recreated as follows:**

There will not be more than 4 dwelling units in nonfarm residences, nor, for a new residence, more than 5 dwelling units in residences of any kind, on the base farm tract after the residence is constructed or converted to a nonfarm residence.

Please note that a certified FP zoning district will often include some "outlier" parcels that are not located in any "base farm tract" (because they were not part of a "farm" when the ordinance was certified). Those "outlier" parcels are NOT subject to the density standards in subsections 14.1(2)C.1 and 14.1(2)C.2, but ARE subject to the siting standards in subsection 14.1(2)C.3 below.

**4. Section 14.4 Farmland Preservation Definition for Livestock is hereby repealed and recreated as follows:**


Means domestic animals traditionally used in this state in the production of food, fiber or other animal products. "Livestock" includes cattle, swine, poultry, sheep and goats. "Livestock" does not include equine animals, bison, farm-raised deer, fish, captive game birds, ratites, camelids or mink.

The Town Clerk is authorized and directed to make all changes to the Zoning Ordinance necessary to reflect this amendment.

Adopted this 10<sup>th</sup> day of August, 2015

  
Donald Hilgendorf, Chairman

  
Allen Schellinger, Supervisor 1

  
Loris Geschke, Supervisor 2

Attested to by:

  
Mary Dessereau, Clerk

RESOLUTION # 15-51

**TO THE HONORABLE BOARD OF SUPERVISORS  
OF DODGE COUNTY, WISCONSIN**

**WHEREAS**, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

**WHEREAS**, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

**WHEREAS**, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

**WHEREAS**, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on April 9, 2015 and

**WHEREAS**, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on July 14, 2015, as set forth and attached hereto as "Exhibit A";

**THEREFORE, BE IT RESOLVED**, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 14 day of July, 2015.

  
\_\_\_\_\_  
Joseph Marsik, County Supervisor



**REPORT** to Res. 15-51


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS


We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Patricia Lauersdorf requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 30-acres of land from an AG-1 General Agricultural Zoning District to an RC-1 Rural Cluster Residential Zoning District in part of the NE ¼, SW ¼, Section 32, T11N, R14E, Town of Lowell to allow for the creation of a non-farm residential lot at this location and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with both the Town's and the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 22nd day of October, 2015

  
Tom Schaefer

Allen Behl  
  
Randy Grebel

Joseph Marsik  
  
Janice Bobholz

Planning, Development and Parks  
Committee

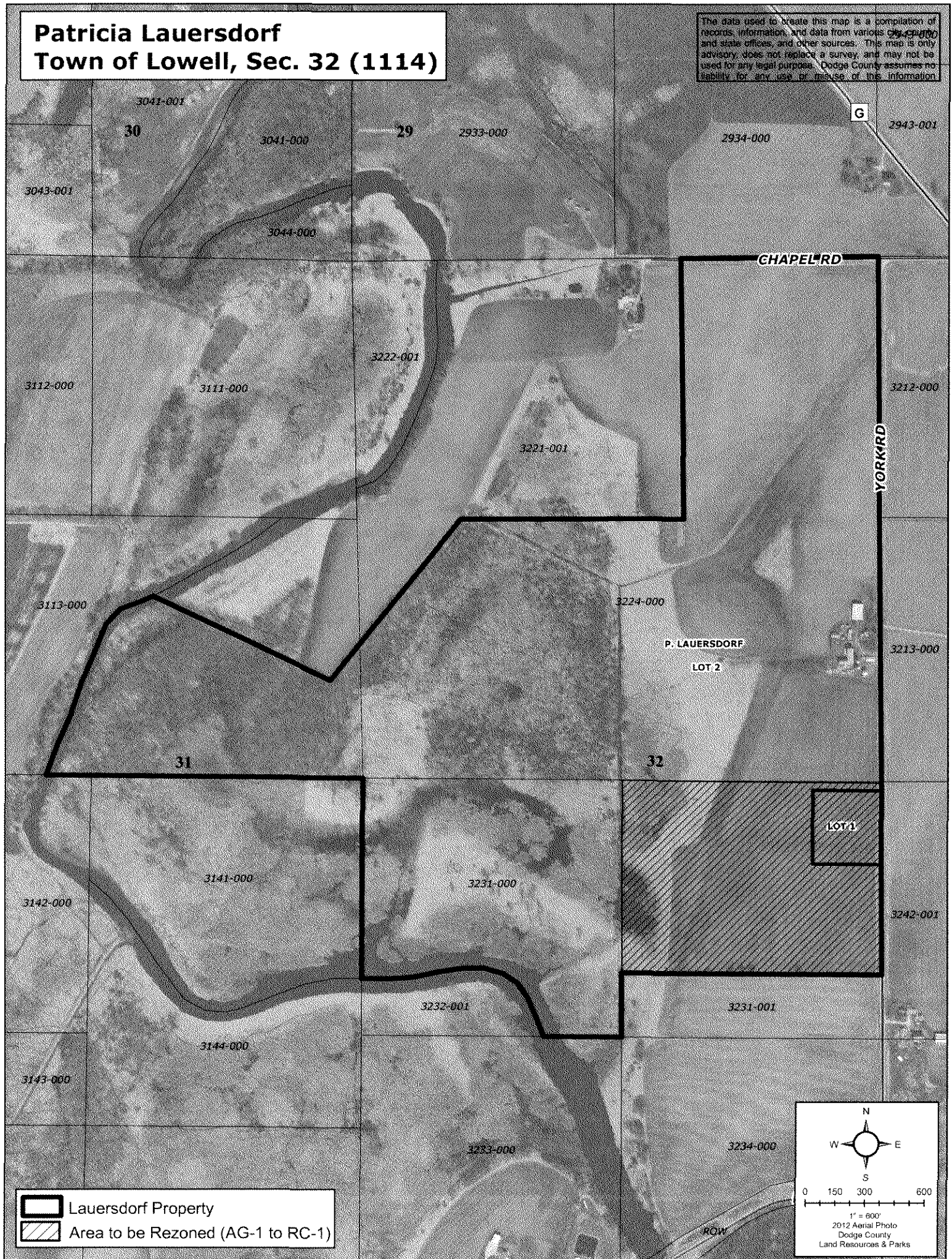
## **EXHIBIT "A"**

Legal Description  
Patricia Lauersdorf

Part of the North  $\frac{3}{4}$  of the Northeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  Section 32, T. 11N. R14E, Town of Lowell, Dodge County, Wisconsin. Parcel #032-1114-3231-000.

# Patricia Lauersdorf Town of Lowell, Sec. 32 (1114)

The data used to create this map is a compilation of records, information, and data from various sources, including but not limited to, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.





RESOLUTION NO. 15-52

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular town meeting, and

WHEREAS, PURSUANT TO Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

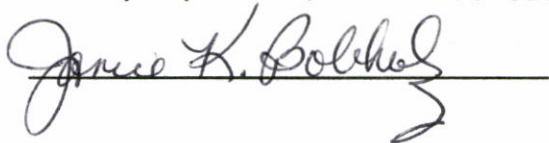
WHEREAS, a public hearing as to the proposed amendments to the zoning ordinance of the Town of Beaver Dam was held by the Plan Commission on January 26, 2015 upon which recommendations made by Town Board for amending the zoning code were approved. The Town Board at the February Board meeting approved a resolution to adopt the recommended amendments by reference with a "Code of Ordinances" at the March 10 board meeting. On March 10 Board meeting the "Code of ordinances," was on the agenda and after holding a hearing did adopt by voice vote "Ordinance 2015-1" enacting the "Code of Ordinances" by reference.

THEREFOR BE IT RESOLVED:

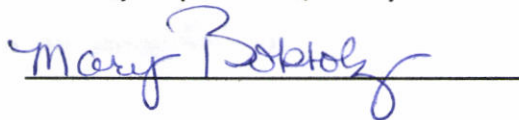
That the amendments to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and are hereby approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 29 day of August, 2015.

County Supervisor; Janice Bobholz

A handwritten signature in blue ink, appearing to read "Janice K. Bobholz", written over a horizontal line.

County Supervisor; Mary Bobholz

A handwritten signature in blue ink, appearing to read "Mary Bobholz", written over a horizontal line.

**REPORT** to Res. 15-52

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Town of Beaver Dam Town Board requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, as represented by Exhibit A and Exhibit B for the purpose of updating the zoning regulations for the Town of Beaver Dam and recommend approval of the resolution submitted by the Town of Beaver Dam Town Board for this petition.

The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds that the Town has followed the proper procedures that are required in order to amend the Town Zoning Ordinance.

Respectfully submitted this 22nd day of October, 2015

Tom Schaefer  
Tom Schaefer

Allen Behl  
Allen Behl

Randy Grebel  
Randy Grebel

\_\_\_\_\_  
Joseph Marsik

Janet K. Bobholz  
Janet Bobholz  
*Janice*

Planning, Development and Parks  
Committee



RESOLUTION NO. 15-53

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on March 30, 2015 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on June 9, 2015,

THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 22<sup>nd</sup> day of October, 2015.

  
County Board Supervisor

**REPORT** to Res. 15-53

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of RRP LLC requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 2.657-acres of land from a C-1 Commercial Zoning District to an I-1 Industrial Zoning District in part of the NE ¼, Section 3, T11N, R14E, Town of Beaver and recommend approval of the resolution submitted by the Town of Beaver Dam for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with both the Town's and the County's Comprehensive Plan as the site is designated as Industrial.

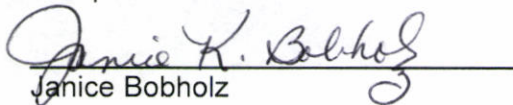
Respectfully submitted this 22nd day of October, 2015

  
Tom Schaefer

  
Allen Behl

  
Randy Grebel

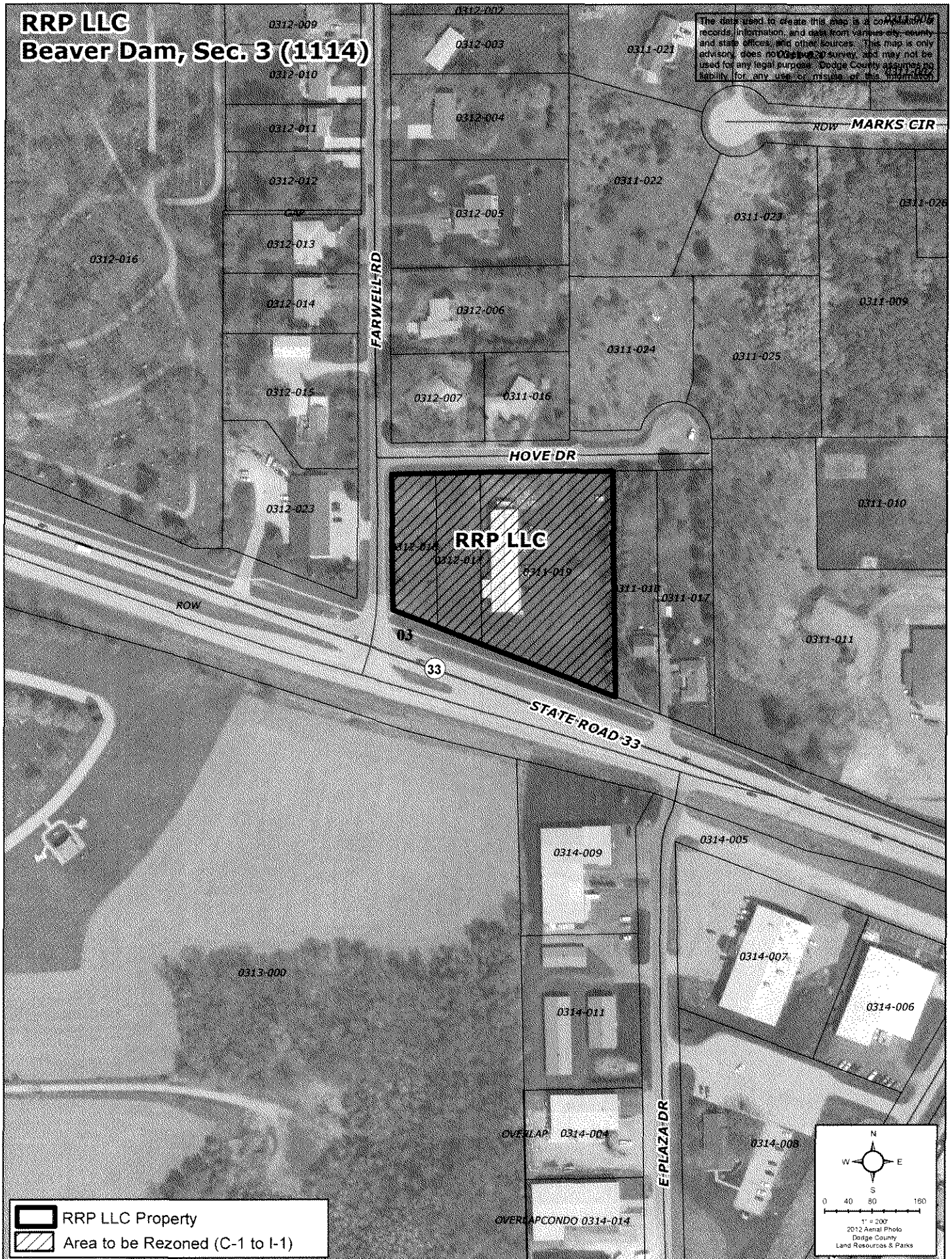
\_\_\_\_\_  
Joseph Marsik

  
Janice Bobholz

Planning, Development and Parks  
Committee

# RRP LLC Beaver Dam, Sec. 3 (1114)

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not constitute a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



RESOLUTION # 15-54

TO THE HONORABLE BOARD OF SUPERVISORS  
OF DODGE COUNTY, WISCONSIN

**WHEREAS**, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

**WHEREAS**, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

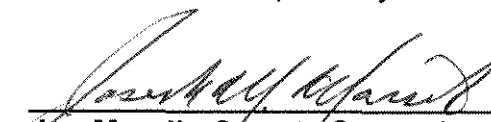
**WHEREAS**, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

**WHEREAS**, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on August 4, 2015; and

**WHEREAS**, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on August 11, 2015, as set forth and attached hereto as "Exhibit A";

**THEREFORE, BE IT RESOLVED**, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 22nd day of October, 2015.

  
\_\_\_\_\_  
Joe Marsik, County Supervisor



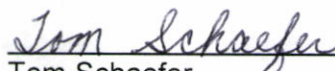
**REPORT** to Res. 15-54

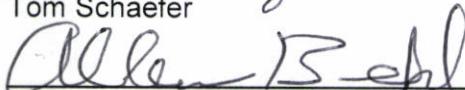
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Neil Stippich requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 25-acres of land from an AG1 General Agricultural Zoning District to an RC-1 Rural Cluster Residential Zoning District in part of the SE ¼, SW ¼, Section 28, T11N, R14E, Town of Lowell to allow for the creation of an approximate 2.8-acre residential lot at this location and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

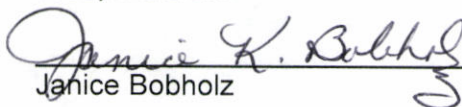
Respectfully submitted this 22nd day of October, 2015

  
Tom Schaefer

  
Allen Behl

  
Randy Grebel

\_\_\_\_\_  
Joseph Marsik

  
Janice Bobholz

Planning, Development and Parks  
Committee



# Neal Stippich Town of Lowell, Sec. 28 (1114)

The data used to create this map is a compilation of records, information, and data from various city, town, and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



RESOLUTION NO. 15-55

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

**WHEREAS**, the Dodge County Board of Supervisors adopted the 2015 Dodge County Budget on November 12, 2014; and,

**WHEREAS**, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2015 Dodge County Budget, it is now necessary to:

1. Create two new non-lapsing business units in the Human Services and Health Fund, specifically, Business Unit 4848, CD-TAD Supplement, and Business Unit 4849, CD-ATC Supplement; and,
2. Appropriate unbudgeted revenues and unbudgeted expenditures to these newly-created, non-lapsing business units; and,

**WHEREAS**, the Dodge County Finance Committee and the Dodge County Human Services and Health Board hereby recommend to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to:

1. Create two new non-lapsing business units in the Human Services and Health Fund, specifically, Business Unit 4848, CD-TAD Supplement, and Business Unit 4849, CD-ATC Supplement; and,
2. Appropriate unbudgeted revenues and unbudgeted expenditures to these newly-created, non-lapsing business units in the Human Services and Health Fund, as set forth in Exhibit "A", which has been attached hereto;

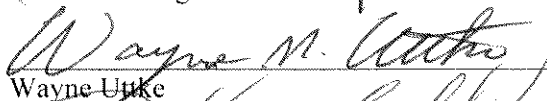
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to:

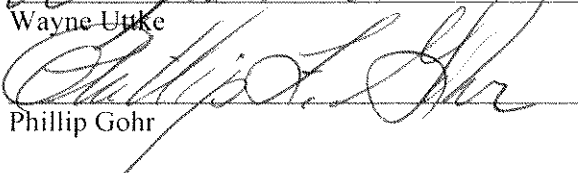
1. Create two new non-lapsing business units in the Human Services and Health Fund, specifically, Business Unit 4848, CD-TAD Supplement, and Business Unit 4849, CD-ATC Supplement; and,
2. Appropriate unbudgeted revenues and unbudgeted expenditures to these newly-created, non-lapsing business units in the Human Services and Health Fund, as set forth in Exhibit "A", which has been attached hereto.

All of which is respectfully submitted this 22nd day of October, 2015.


**Dodge County Finance Committee:**

  
David Frohling

  
Wayne Utke

  
Phillip Gohr

\_\_\_\_\_  
Gerald Adelmeyer

  
Thomas Schaefer

**Dodge County Human Services and Health Board:**

Glenn Stousland  
Glenn Stousland

James Houchin  
David Godshall  
David Godshall

Mark Roesch  
Mark Roesch

Phillip Gohr  
Phillip Gohr

Mary Bobholz  
Mary Bobholz

Clem Hoelzel  
Clem Hoelzel

Lois Augustson  
Lois Augustson

Gilbert Falkenthal  
Gilbert Falkenthal

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2015 Budget? \_\_\_\_\_ Yes or X No

Fiscal Impact on the adopted 2015 Budget:  
\$ 5000

Fiscal Impact reviewed by the Dodge County Finance Committee on 10/13, 2015.

David Frohling  
David Frohling, Chairman  
Dodge County Finance Committee

**Vote by Finance Committee Members to Recommend Approval of this Resolution:**

David Frohling: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Wayne Uttke: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Phillip Gohr: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Gerald Adelmeyer: \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain X Absent from Meeting

Thomas J. Schaefer: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting





# **Dodge County, Wisconsin** **Finance Department** **Fund Transfer Form**

Resolution Number: 4849-CD-ATC Supplement

Department: Human Services & Health

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

GL Date: \_\_\_\_\_

## **Description of Adjustment:**

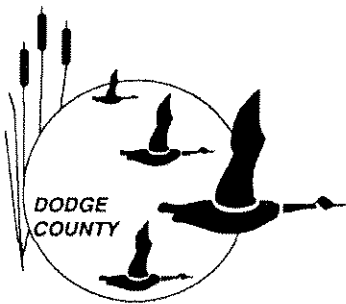
Please see Memorandums To: Human Services and Health Board and Finance Committee

From: Jay Westhuis, TAD/ATC Supervisor - Re: Creation of Business Unit 4848-CD-TAD Supplement and

RE: Creation of Business Units 4849-CD-ATC Supplement - both dated: October 01, 2015

### **Budget Amendments**

| Business Unit<br>Number      | Account Object<br>Number | Subsidiary<br>Number | Account Title               | Amount |
|------------------------------|--------------------------|----------------------|-----------------------------|--------|
| <b>Revenue Increases</b>     |                          |                      |                             |        |
| 4848                         | 4554                     | 409                  | Other Health Services       | 2,500  |
| 4849                         | 4851                     |                      | Donation from Organizations | 2,500  |
| <b>Expenditure Increases</b> |                          |                      |                             |        |
| 4848                         | 5733                     |                      | Prizes & Awards             | 2,500  |
| 4849                         | 5733                     |                      | Prizes & Awards             | 2,500  |



# HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF • JUNEAU, WISCONSIN 53039-9512

920-386-3500

*Janet A. Wimmer, Director*

♦ ADMINISTRATION  
(920) 386-3501  
FAX: (920) 386-4011

♦ AGING & DISABILITY  
RESOURCE CENTER (ADRC)  
& AGING PROGRAM  
(920) 386-3580  
NUTRITION  
(920) 386-3580  
TRANSPORTATION  
(920) 386-3832  
FAX: (920) 386-4015

♦ ADULT PROTECTIVE SERVICES  
& SUPPORTIVE HOME CARE  
(920) 386-3750  
FAX: (920) 386-3245

♦ ALCOHOL & DRUG ABUSE  
(920) 386-4094  
FAX: (920) 386-3812

♦ CHILD WELFARE &  
JUVENILE JUSTICE  
(920) 386-3750  
FAX: (920) 386-3533

♦ COMMUNITY SUPPORT  
PROGRAM & COMPREHENSIVE  
COMMUNITY SERVICES  
(920) 386-4094  
FAX: (920) 386-3812

♦ ECONOMIC SUPPORT  
(920) 386-3760  
FAX: (920) 386-4012

♦ MENTAL HEALTH  
(920) 386-4094  
FAX: (920) 386-3812

♦ PUBLIC HEALTH  
(920) 386-3670  
FAX: (920) 386-4011

To: Human Services and Health Board and Finance Committee

10/1/2015

From: Jay Westhuis, TAD/ATC Supervisor

Re: Creation of Business Unit 4848-CD-TAD Supplement

Dodge County Resolutions 13-59 and 14-51, authorized the Treatment and Alternatives (TAD) Grant funding to be utilized. The grant is awarded and funded by the Wisconsin Department of Justice. The TAD grant under the 2005 Wisconsin Act 25, authorized grants to counties to establish and operate diversionary programs. Participants are normally given suspended or deferred prosecution agreements contingent on successful completion of treatment. TAD is based on principles of restorative justice that provide alternatives to incarceration for criminal offenders who abuse alcohol or other drugs.

Beginning on June 18<sup>th</sup>, 2015, the Treatment Alternatives and Diversion program of Dodge County initiated a non-refundable participation fee of \$100 for all individuals entering the program. This money will only be used to self-fund incentives for the participants while in the program.

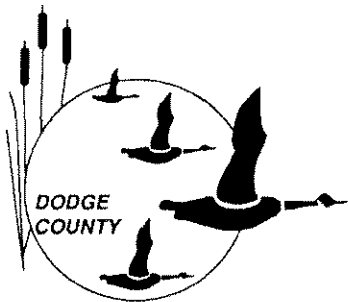
The TAD grant application and guideline specifically states that award funds cannot be used for program incentives. The DOJ does suggest that a participation fee be charged and that incentives and motivational awards be paid through collected funds.

The business unit created for this revenue will be a non-lapsing account that the fees will be collected by an Account Clerk in our Clinical Services Department. This will allow appropriation of unbudgeted revenues and unbudgeted expenditure of \$2,500.

Therefore, Human Services and Health of Dodge County requests the creation of a new business unit which will identified as BU4848-CD-TAD Supplement. An Object Account (4554.409) created under other Health Services will be used for participation fee deposits and another Object Account (.5733) will be used for incentives expenditures.

CC: James Mielke, County Administrator  
Janet Wimmer, Human Services and Health Director  
Julie Kolp, Finance Director





# HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF • JUNEAU, WISCONSIN 53039-9512

920-386-3500

*Janet A. Wimmer, Director*

♦ **ADMINISTRATION**  
(920) 386-3501  
FAX: (920) 386-4011

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FAX: (920) 386-3812

♦ **PUBLIC HEALTH**  
(920) 386-3670  
FAX: (920) 386-4011

To: Human Services and Health Board and Finance Committee

10/1/2015

From: Jay Westhuis, TAD/ATC Supervisor

Re: Creation of Business Unit 4849-CD-ATC Supplement

The Dodge County Alcohol Treatment Court (ATC) has been reorganized so that it complies with the program standards and requirements of a problem-solving court as set forth in the JAG Problem-Solving Courts Grant Announcement. Through a multi-agency initiative that includes Human Services and Health Department, the Circuit Courts, TAD and TAP, the newly structured program is providing intensive supervision and case management for third and fourth offense drunk drivers with intensive judicial oversight. The emphasis is on treatment in an effort to help offenders break the cycle of drunk driving and improve their chances for a sober and healthy life. This is being accomplished through Dodge County's new system of inter-agency collaboration, for the purpose of achieving common goals while improving efficiency.

The JAG Grant guidelines suggest the use of incentives as part of Alcohol Treatment Courts (ATC). However, the guidelines specifically state that award funds cannot be used for program incentives. The DOJ/JAG suggest that a 4:1 incentives to sanction ratio be recognized and implemented. Our ATC Court has initiated incentives for its participants, with positive results. Occasional donations and contributions from local organizations and individuals will assist staff in providing incentives such as candy, medallions and other motivational items to participants that meet or exceed the program's standards. This donated or fund-raised money will only be used to fund incentives for the participants while in the program.

The business unit created for this revenue will be a non-lapsing account and the fees will be deposited by an Account Clerk in our Clinical Services Department. This will allow appropriation of unbudgeted revenues and unbudgeted expenditure of \$2,500.

Therefore, the Human Services and Health Department of Dodge County requests the creation of a new business unit which will identified as BU4849-CD-ATC Supplement.

CC: James Mielke, County Administrator  
Janet Wimmer, Human Services and Health Director  
Julie Kolp, Finance Director

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

**WHEREAS**, the Dodge County Board of Supervisors adopted the 2015 Dodge County Budget on November 12, 2014; and,

**WHEREAS**, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2015 Dodge County Budget, it is now necessary to change the amounts of some of the various appropriations that were stated in the 2015 Dodge County Budget at the time it was adopted; and,

**WHEREAS**, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those appropriations that were stated in the 2015 Dodge County Budget at the time it was adopted:

1. In the Information Technology Department, as set forth in Exhibit "A", which has been attached hereto;

**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations that were stated in the 2015 Dodge County Budget at the time it was adopted:

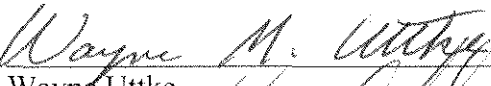
1. In the Information Technology Department, as set forth in Exhibit "A", which has been attached hereto.

All of which is respectfully submitted this 22nd day of October, 2015.

**Dodge County Finance Committee:**

  
David Frohling

\_\_\_\_\_  
Gerald Adelmeyer

  
Wayne Uttke

  
Thomas Schaefer

  
Phillip Gohr

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2015 Budget? \_\_\_\_\_ Yes or ✓ No

Fiscal Impact on the adopted 2015 Budget:

\$ 18535

Fiscal Impact reviewed by the Dodge County Finance Committee on 10/13, 2015.

David Frohling  
David Frohling, Chairman  
Dodge County Finance Committee

Vote by Finance Committee Members to Recommend Approval of this Resolution:

David Frohling: ✓ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Wayne Uttke: ✓ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Phillip Gohr: ✓ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Gerald Adelmeyer: \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain ✓ Absent from Meeting

Thomas J. Schaefer: ✓ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting



**Dodge County, Wisconsin  
Finance Department  
Fund Transfer Form**

Resolution Number:

Department: Information Technology

For Finance Department use only

Doc# \_\_\_\_\_

Batch# \_\_\_\_\_

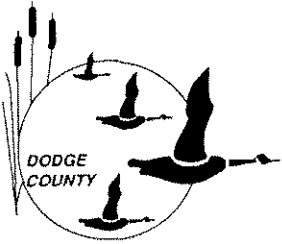
GL Date: \_\_\_\_\_

**Description of Adjustment:**

Please see Memorandum To: Honorable Members of the Dodge County Finance Committee, Information Technology Committee, Jim Mielke, and Julie Kolp From: Ruth M. Otto, Director of Information Technology Subject: Request for Budget Transfers between Business Units Date: October 05, 2015

**Budget Amendments**

| Business Unit<br>Number      | Account Object<br>Number | Subsidiary<br>Number | Account Title            | Amount  |
|------------------------------|--------------------------|----------------------|--------------------------|---------|
| <b>Expenditure Increases</b> |                          |                      |                          |         |
| 1811                         | 5818                     |                      | Computer Equipment       | 40,000  |
| 1814                         | 5818                     |                      | Computer Equipment       | 60,000  |
| <b>Expenditure Decreases</b> |                          |                      |                          |         |
| 1801                         | 5214                     |                      | Data Processing Services | 100,000 |



# Dodge County

## Information Technology Department

Administration Building  
127 East Oak Street  
Juneau, WI 53039-1329  
(920) 386-3200 FAX: (920) 386-3813

To: Honorable Members of the Dodge County Finance Committee, Information Technology Committee, Jim Mielke, and Julie Kolp

From: Ruth M. Otto, Director of Information Technology

Subject: Request for Budget Transfers between Business Units

Date: October 5, 2015

The Information Technology Department is requesting that a number of Business Unit Transfers be approved for 2015. Although Business Unit Transfers are being requested, it does appear the Information Technology Department will not be requiring any additional funds outside of the 2015 finalized budget.

| Action | Re-Appropriations   |
|--------|---|
| 1.     | 1811 Business Unit (Network Infrastructure) will be exceeding in allocations by \$40,000. The budget included the purchase of a load balancer for the Exchange Servers (email). This load balancer was budgeted for \$10,500 but after further review it was clear the balancer required is a much higher caliber unit and that better unit will not only handle balancing Exchange but also the live/live internet connection between the County's two ISP (Internet Service Providers). This upgrade in systems will handle two very important areas with one device, reducing the yearly maintenance costs while improving the overall performance of both environments. This change increases the cost by \$40,000. Recommend re-allocation of funds of \$40,000 from Business Unit 1801.5214 (Data Processing Services) to 1811.5818 (Computer Equipment). |
| 2.     | 1814 Business Unit (Enterprise Systems) will be exceeding in allocations by \$60,000. The budget has gone over due to some very specific areas: (1) Additional licenses were required for Timekeeper for the large turnover at Clearview, Timekeeper manager licenses and HR/Payroll administrator licenses. Clearview covered \$15,803.72 of the \$29,879.65 expense; (2) Additional consulting hours/dollars due to changes, additional testing, GL ledger clean up, and benefit/HR changes/clean up for a total increase of \$61,394.49. Part of this overage has been coverage by dollars in the BU but it will be over by \$60,000. Recommend re-allocation of funds of \$60,000 from Business Unit 1801.5214 (Data Processing Services) to 1814.5818 (Computer Equipment).  |
| 3.     | Recommend to approve carry over amount of <b>\$24,000</b> from 2013 Information Technology Budget Business Unit 1814.5818 (Information Technology/Enterprise Systems/Computer Equipment) to 2014 Information Technology Budget Business Unit 1814.5818 (Information Technology/Enterprise Systems/Computer Equipment) for purposes of supporting the upgrade of the Enterprise Systems.   |



**Memorandum to Members of the County Board from  
John F. Corey, Corporation Counsel, and Julie Kolp, Finance Director,  
Regarding County Board Rule No. 37 and Resolution No. 15-57  
October 14, 2015**

1. County Board Rule No. 37 states, in pertinent part, that “Any requests for newly created positions, or changes to positions . . . will require approval of the County Board in the form of a resolution and will not be considered for inclusion in a budget unless approved at or prior to the August County Board meeting.”
2. The intent of Rule No. 37 is to require department heads who intend to add new positions to their departments, effective at the beginning of the next succeeding budget year, to seek approval of the County Board in the form of a resolution to be presented to the County Board at or prior to the August County Board meeting in the current budget year.
3. In other words, Rule No. 37 is intended to apply to newly-created positions that will first become effective in the budget year next succeeding the budget year in which the resolutions creating the positions are presented to the County Board for consideration and approval.
4. Resolution No. 15-57 abolishes one position of *Account Technician II* and creates one position of Senior Accountant in the Finance Department, effective October 23, 2015.
5. Upon approval of Resolution No. 15-57 by the County Board, the position of Senior Accountant will be created in the same budget year in which the resolution creating it was presented to the County Board for consideration and approval.
6. It is, therefore, the considered opinion of Corporation Counsel that Rule No. 37 does not apply to the position of Senior Accountant, and there is no need for the County Board to temporarily suspend Rule No. 37 in order for the County Board to consider and adopt Resolution No. 15-57.
7. The need, at this time, for the creation of one position of Senior Accountant in the Finance Department arose because an unexpected vacancy occurred in one of the positions of Administrative Assistant in the Finance Department, and this unexpected vacancy created an optimum time at which to reorganize the Finance Department in order to better meet the needs of Dodge County.
8. The unexpected vacancy in one of the Administrative Assistant positions occurred because one of the three Administrative Assistants has advanced to the Highway Department Manager position. This unexpected vacancy first became known to the Finance Director on September 22, 2015, which is after August 18, 2015, the date of the August 2015 meeting of the County Board.
9. Prior to July of 2009, there were 6 filled, full-time positions in the Finance Department.
10. Julie Kolp was appointed as Dodge County Finance Director in July of 2009. Since then, up to the present time, there have been 5 filled, full-time positions in the Finance Department.
11. After adoption of Resolution No. 15-57, there will be 5 filled, full-time positions in the Finance Department, as follows:
  - 1 Finance Director
  - 1 Assistant Finance Director
  - 1 Senior Accountant
  - 2 Administrative Assistants.

RESOLUTION NO. 15-57

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN  
MEMBERS,

**WHEREAS**, the Dodge County Finance Committee has studied and analyzed staffing needs in the Dodge County Finance Department; and,

**WHEREAS**, as a result of these studies and analyses, the Finance Committee has formed the considered conclusion that one vacant, unfunded, full-time, benefited position of *Account Technician II* in the Finance Department should be abolished and that one new, full-time, benefited position of *Senior Accountant* in the Finance Department should be created, effective October 23, 2015; and,

**WHEREAS**, a job description for the position of *Account Technician II* has been marked for identification as Exhibit "A" and has been attached hereto; and,

**WHEREAS**, a job description for the proposed position of *Senior Accountant* has been marked for identification as Exhibit "B" and has been attached hereto; and,

**WHEREAS**, there are monies available in Business Unit 100.3429, Unassigned General Fund, and sufficient to fund the proposed position of *Senior Accountant* during the period of time commencing on October 23, 2015, and ending on December 31, 2015, both inclusive;

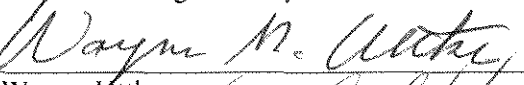
**SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors hereby abolishes one vacant, unfunded, full-time, benefited position of *Account Technician II*, and hereby creates one new, full-time, benefited position of *Senior Accountant* in the Dodge County Finance Department, effective October 23, 2015; and,

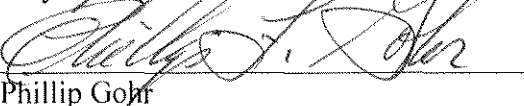
**BE IT FINALLY RESOLVED**, that the Dodge County Finance Director is hereby authorized and directed to transfer funds in the amount of \$13,535 from Business Unit 100.3429, Unassigned General Fund, to various wages and fringe benefit object expenditure accounts in Business Unit 1301, Finance, to be used to fund the position of *Senior Accountant* during the period of time commencing on October 23, 2015, and ending on December 31, 2015, both inclusive.

All of which is respectfully submitted this 22nd day of October, 2015.

**Dodge County Finance Committee:**

  
\_\_\_\_\_  
David Frohling

  
\_\_\_\_\_  
Wayne Uttke

  
\_\_\_\_\_  
Phillip Gohr

\_\_\_\_\_  
Gerald Adelmeyer

  
\_\_\_\_\_  
Thomas Schaefer

**FISCAL NOTE:**

Is the referenced expenditure included in the adopted 2015 Budget? X Yes or \_\_\_\_\_ No

Fiscal Impact on the adopted 2015 Budget:

\$ 0

Fiscal Impact reviewed by the Dodge County Finance Committee on 10/13, 2015.

David Frohling  
David Frohling, Chairman  
Dodge County Finance Committee

Vote by Finance Committee Members to Recommend Approval of this Resolution:

David Frohling: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Wayne Uttke: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Phillip Gohr: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

Gerald Adelmeyer: \_\_\_\_\_ Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain X Absent from Meeting

Thomas J. Schaefer: X Aye \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent from Meeting

# DODGE COUNTY JOB DESCRIPTION

This position of Account Technician II has remained a vacant, unfunded position since January of 2010. Therefore, this position was not included in the 2013 wage study and, therefore, no current wage range exists for this position.

|  |                                     |                     |                  |
|--|-------------------------------------|---------------------|------------------|
| <b>JOB TITLE:</b>  | Account Technician II               | <b>FLSA STATUS:</b> | Non Exempt       |
| <b>DEPARTMENT:</b>   | Finance                             | <b>REPORTS TO:</b>  | Finance Director |
| <b>LOCATION:</b>   | Administration Building             | <b>DATE:</b>        | July 28, 1999    |
| <b>LABOR GRADE:</b>  | Technical and Support – Twelve (12) | <b>REVISED:</b>     | 7/30/09          |
| <b>OVERALL PURPOSE/SUMMARY</b>   |                                     |                     |                  |
| Under the general direction of the Director, performs various accounting tasks for county auditor, accounting department, independent auditors, and other county departments.  |                                     |                     |                  |
| <b>PRINCIPAL DUTIES AND RESPONSIBILITIES</b>   |                                     |                     |                  |
| <ol style="list-style-type: none"> <li>1. Maintains county financial charts of accounts, including business unit and object account category codes.</li> <li>2. Records/enters manual recurring/non-recurring financial and appropriation journal entries, verifies entries to financial/appropriation journal entries and journal entry reports, and files supporting journal entry documents.</li> <li>3. Prints/verifies daily update of all journal entry transactions.</li> <li>4. Assists in preparation of schedules for internal and independent financial and compliance audit report.</li> <li>5. Prepares state aid remittance treasurer deposit forms for Human Services and Child Support Departments.</li> <li>6. Audits treasurer collection deposit forms/receipts for correct accounting code use and corrects when needed.</li> <li>7. Reconciles/balances of interfund due to and due from accounts.</li> <li>8. Reconciles general ledger treasurer cash and investment accounts, property taxes receivable, and due state accounts with county treasurer records.</li> <li>9. Reconciles due from state accounts, other accounts receivable accounts, prepaid expense accounts, voucher payable account balances, and payroll deduction account balances to detail records.</li> <li>10. Maintains spreadsheet reports to support financial system journal entries, statistical and analytical reports.</li> <li>13. Prints financial reports, maintains department file, and distributes to respective departments.</li> <li>14. Assists in preparation of the annual county financial report to the State and related schedules to federal agencies.</li> <li>15. Assists in reporting of federal, state and local laws, codes and regulations, as well as, accounting standard announcements and implementations.</li> <li>16. Coordinates assembly of financial reports to county board for printing.</li> <li>17. Prints/distributes preliminary budget worksheets to county departments.</li> <li>18. Enters departmental requested budget data and subsequent budget changes, prints budget update reports, and distributes to respective departments.</li> <li>19. Maintains Human Services budget spreadsheet for departmental and Human Services Board use.</li> <li>20. Coordinates detail budget book assembly for printing.</li> <li>21. Prepares certain independent auditor schedules.</li> <li>22. Consults with independent auditors on various general ledger account reconciling.</li> <li>23. Assists in the daily direction of staff and in the absence of the Director gives direction to all department staff.</li> <li>24. Regular attendance and punctuality required.</li> <li>25. Performs other duties as may be assigned.</li> </ol> |                                     |                     |                  |
| <b>JOB SPECIFICATION</b>   |                                     |                     |                  |
| <b>KNOWLEDGE, SKILLS, AND ABILITIES</b>  |                                     |                     |                  |
| <p>Thorough knowledge of modern accounting theory and practice.</p> <p>Considerable knowledge of modern office practices/procedures.</p> <p>Considerable knowledge of governmental appropriation and budget principles/procedures.</p> <p>Ability to direct accounting program or project and carry it through to completion.</p> <p>Ability to prepare complete accounting reports and statements.</p> <p>Ability to operate/maintain computer terminals, printers, and other equipment.</p> <p>Ability to accurately operate electronic calculators.</p> <p>Ability to accurately enter information into computer/word processor at rate equivalent to 50 wpm.</p> <p>Ability to understand and effectively carry-out instructions.</p> <p>Ability to establish and maintain effective public and working relationships.</p>   |                                     |                     |                  |
| <b>EDUCATION AND EXPERIENCE</b>  |                                     |                     |                  |
| <p>High school diploma or GED equivalent, supplemented by post-secondary course work in accounting and accounting theory, four (4) or more years responsible bookkeeping or accounting experience using computer equipment, preferably in governmental setting. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.</p>  |                                     |                     |                  |
| <b>WORKING CONDITIONS</b>  |                                     |                     |                  |
| Normal office environment.   |                                     |                     |                  |
| <b>PHYSICAL DEMANDS</b>  |                                     |                     |                  |
| The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.  |                                     |                     |                  |

|  |                               |
|--|-------------------------------|
| <b>ACKNOWLEDGEMENTS</b>  | <b>FOR HUMAN RESOURCE USE</b> |
| EMPLOYEE SIGNATURE:<br>DATE:<br>SUPERVISOR SIGNATURE:<br>DATE:   | ANALYST(S):<br>DATE:          |
| The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*). |                               |

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



# DODGE COUNTY JOB DESCRIPTION

**Wage Range: \$26.29 - \$36.05**

|                     |                         |                     |                  |
|---------------------|-------------------------|---------------------|------------------|
| <b>JOB TITLE:</b>   | Senior Accountant       | <b>FLSA STATUS:</b> | Exempt           |
| <b>DEPARTMENT:</b>  | Finance                 | <b>REPORTS TO:</b>  | Finance Director |
| <b>LOCATION:</b>    | Administration Building | <b>DATE:</b>        | Draft            |
| <b>LABOR GRADE:</b> | Dodge County – Nine (9) | <b>REVISED:</b>     |                  |

## OVERALL PURPOSE/SUMMARY

Under the general direction of the Finance Director, performs various accounting functions including maintaining financial and statistical records, assists with annual county budget, assist with internal review of accounting controls and practices, assists in development, implementation and maintenance of county financial policy and procedures, preparation of indirect cost reports, audit preparation, maintain the fixed asset system, assists with accounting systems and software development and implementation, payroll and other financial tasks.

## PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Maintains financial and general ledger system including chart of accounts, business units, and object accounts.
2. Maintains fixed asset system, including general ledger entries for additions, disposals, transfers, and monthly depreciation.
3. Maintains, creates, and edits financial reports in accounting system.
4. Analyzes accounts and reports for accuracy and performs variance analysis.
5. Prepares weekly accounts payable check run. Verifies that invoices are correct and that payments are made timely.
6. Assist accounts receivable with monthly billing, including collections of past due accounts.
7. Assists all County departments in conducting financial business as needed.
8. Works with County Administrator and the Finance Department on annual budget, preparation of cost reports, and audit.
9. Applies generally accepted accounting principles (GAAP) and Governmental Accounting Standards Board (GASB) reporting Office of Management and Budget (OMB) in financial system maintenance and report preparation.
10. Assist in preparation, review and revising county financial policies.
11. Assist in establishing and maintaining levels of Internal Controls to meet objectives and detect potential of fraud.
12. Assists the annual county financial report to the State and related schedules to federal agencies.
13. Assist in scheduling and report preparation to meet professional accounting association evaluation standards for certificates and awards.
14. Directs and controls ongoing reconciliation of accounts and funds to ensure accuracy and provide detail information.
15. Prepares the annual indirect cost plan.
16. Prepares the fiscal impact analysis and reporting of federal, state and local laws, codes and regulations, as well as, accounting standard announcements and implementations.
17. Assists in special projects, coordinate research or fact finding projects and make decisions based on the findings as directed by the Finance Director and/or County Administrator.
18. Prepares meeting notices, resolutions, reports and meeting minutes of the Finance Committee.
19. Attends professional and governmental association meetings, conferences and training sessions.
20. Establishes and maintains effective working relations with department and county employees, representatives of other agencies and elected officials.
21. Regular attendance and punctuality required.
22. Performs related duties as may be required or assigned.

## JOB SPECIFICATION

### KNOWLEDGE, SKILLS, AND ABILITIES

Comprehensive understanding of generally accepted accounting principles (GAAP) and Governmental Accounting Standards Board (GASB) and Office of Management and Budget (OMB) procedures and practices as applied to governmental entities.

Considerable knowledge of budgeting methods and practices, as they apply to governmental entities.

Considerable knowledge of financial and compliance auditing principles and practices in the public sector.

Considerable knowledge of federal and state laws and regulations and county employee policies and bargaining union agreements as they relate to payroll recordkeeping and preparation.

Considerable knowledge of computer systems as applied to financial and statistical accounting, budgeting and reporting.

Working knowledge of data processing terminology and computer applications such as, report generation, spreadsheet, data base management Microsoft Office.

Knowledge of investments and securities

Ability to plan, organize and effectively carry out a variety of assignments as directed by the Finance Director.

Ability to make independent decisions and work under minimal supervision.

Ability to collect, analyze and interpret data, using it to prepare and present detailed recommendations and conclusion.

Ability to maintain confidentiality of departmental information.

Ability to complete projects from start to finish with little guidance or instructions, independent thinker.

Ability to effectively present ideas and concepts to others, both orally and written.

Ability to establish and maintain effective public and employee working relations.

Ability to prepare and maintain accurate and complete records, reports and files.

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|--|------------------------------------|
| <b>EDUCATION AND EXPERIENCE</b>  |                                    |
| Bachelor's Degree in business or public administration, with a major emphasis on accounting or a closely related field and three (3) years of increasingly responsible professional work experience in accounting, financial reporting or internal auditing, payroll and budget preparation and review. Must have experience with financial and spreadsheet software and troubleshooting/problem solving skills. Excellent communications skills and the ability to work with individuals of diverse experience and training are beneficial. A certified public accounting (CPA) certificate is desirable. Equivalent combination of education and experience that provides necessary knowledge, skills and abilities may be considered. |                                    |
| <b>WORKING CONDITIONS</b>  |                                    |
| Office environment.  |                                    |
| <b>PHYSICAL DEMANDS</b>  |                                    |
| The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.  |                                    |
| <b>ACKNOWLEDGEMENTS</b>  | <b>FOR HUMAN RESOURCE USE</b>      |
| <b>EMPLOYEE SIGNATURE:</b><br><b>DATE:</b><br><b>SUPERVISOR SIGNATURE:</b><br><b>DATE:</b>   | <b>ANALYST(S):</b><br><b>DATE:</b> |
| The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).   |                                    |

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.